



**June 30, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS (EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Important Dates.**

July 1 – Lesley Terrace, Lesley Towers and Lesley Plaza will reopen most indoor common areas.

Exceptions: (1) Lesley Towers' 12th floor library will remain closed; and (2) Lesley Terrace's social hall will be used only for the meal program.

July 1 – Lesley Terrace will reopen its dining room, expanding into the social hall.

August 1 – Lesley Gardens and Ocean View Plaza will reopen indoor common areas.

**Common Areas.** Residents, staff, visitors and outside vendors must continue to wear facemasks in all common areas, whether vaccinated or not (including reading rooms, elevators, stairwells, corridors, public bathrooms, etc.)

**Sanitizer.** Hand sanitizer will be available in the common areas. Please do not remove from common areas. You may want to bring your own as well. Cleaning/sanitizing will be done in common areas, but not on a constant basis, so sanitize your hands / wash your hands frequently after you touch things in the common areas (for example, books, puzzles, tables, chairs, etc.) Tables and chairs will be spaced out. Please do not move them. Try to maintain social distancing.

**Facemasks / Screenings.** Below are LSC's current rules regarding facemasks, screenings and temperature checks in our buildings. We will reevaluate these rules toward the end of July and keep you posted if we make any changes.

1. Residents must continue to wear facemasks in the common areas of our buildings.
2. Residents must continue to wear facemasks when meeting with staff and when staff enters their apartments.
3. Residents do not need to wear facemasks when alone in their apartments.
4. Office and maintenance/janitorial staff must continue to wear facemasks when meeting with residents, when in residents' apartments, and when in common areas, but vaccinated staff do not need to wear facemasks in their own office spaces / maintenance rooms if they choose not to.
5. Kitchen staff at Lesley Terrace must continue to wear facemasks at all times.
6. Outside vendors and visitors must continue to wear facemasks in our buildings.
7. Outside vendors must continue to sign in and be screened and temperature checked.
8. Outside applicants must wear facemasks and be screened and temperature checked.

**Vaccines.** County Health is offering free vaccines on every day of the week at its clinics and facilities, including San Mateo and Half Moon Bay. No appointments necessary. See the following link for schedules: <http://smchealth.org/vaccinecalendar>. Vaccines are also available at CVS and Walgreens.

**June 11, 2021**

**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS (EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**California Reopening.** Per Governor Newsom, California will reopen its economy on June 15th, but its state of emergency will not be lifted. This means that the state's business restrictions, mask mandates and phased reopening of counties will end, but the state will still be allowed to continue programs that deal with the ongoing effects of the pandemic. If the pandemic worsens again due to vaccination supply, virus variants, or human compliance issues, and public safety is affected, the state can reinstate restrictions.

**LSC Reopening.** LSC properties will continue a phased reopening in an abundance of caution because our residents fall into the high-risk category with respect to the virus. As such, after June 15<sup>th</sup> LSC will continue to require facemasks be worn in all of our buildings (except in your apartment), whether you are vaccinated or not. This includes all common areas, reading rooms, elevators, stairwells, corridors, public bathrooms, etc. Residents must also wear facemasks when interacting with staff at any time, or when outside vendors enter your apartment for repairs or inspections. We will continue to assess our mask mandate as we observe COVID-19 data from San Mateo County following June 15<sup>th</sup>. We will let you know when our mask mandate will be lifted via these update memos.

When you are out in the wider community of San Mateo County after it reopens on June 15<sup>th</sup>, please be safe and try to continue to maintain social distancing, avoid touching your face, and wash your hands or use hand sanitizer frequently. If you have not been vaccinated, please wear a facemask out there for your own safety, and consider getting vaccinated.

**Important Dates.**

**July 1** – Lesley Terrace, Lesley Towers and Lesley Plaza will reopen indoor common areas.

**July 1** – Lesley Terrace will reopen its dining room. (Clarifying memos will be distributed to Terrace residents as we move forward.)

**August 1** – Lesley Gardens and Ocean View Plaza will reopen indoor common areas.

Facemasks must be worn in common areas, whether you are vaccinated or not. Hand sanitizer will be available in common areas. Cleaning/sanitizing will be done in common areas, but not on a constant basis, so sanitize your hands / wash your hands frequently after you touch things (for example, books, puzzles, tables, chairs, etc.) Tables and chairs will be spaced out. Please do not move them. Try to maintain social distancing.

**Vaccines.** Vaccines are easily available in San Mateo County for everyone. If you haven't been vaccinated, I strongly encourage you to speak to your medical provider to determine if getting vaccinated is a good choice for you. The vaccine is free. The more people who get vaccinated, the faster life can return to normal.

**May 27, 2021**

**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS (EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Yellow Tier.** The County of San Mateo remains in the Yellow Tier. California is still scheduled to fully reopen on Tuesday, June 15. For now the California facemask mandate remains in effect (below), which is stricter than the recent CDC guidance on facemasks. LSC will continue to adhere to the California facemask mandate.

For outdoor settings:

- If you are fully vaccinated, facemasks are not required outdoors except when attending crowded events
- If you are not fully vaccinated, facemasks are required outdoors any time physical distancing of 6 feet cannot be maintained (including crowded events)
- For LSC residents, if you are fully vaccinated, a facemask is not required on the outdoor grounds of our buildings (for example, on the terrace, outdoor benches, etc.) If you are not fully vaccinated, please wear a facemask on the outdoor grounds of our buildings if physical distancing of 6 feet cannot be maintained.

For indoor settings:

- In indoor settings (except when in your apartment) facemasks continue to be required regardless of your vaccination status (for example, public transportation, grocery stores, doctor's offices, etc.) For LSC residents and guests/visitors this means facemasks are required at all times in our buildings (except when in your apartment) whether you have been fully vaccinated or not. This includes the elevators.

**Reopening.** LSC will continue working on a gradual reopening. The latest information is below:

- Non-essential visitors are allowed
- Overnight guests will be allowed beginning Wednesday, June 2nd. (Please refer to your house rules regarding overnight guests.)
- Outdoor common areas are open
- Indoor common areas are not open yet
- The Lesley Terrace dining room will reopen on July 1. (Clarifying memos will be distributed to Terrace residents as we move forward.)

As San Mateo County opens up on June 15<sup>th</sup>, please be safe and try to continue to maintain social distancing, avoid touching your face, and wash your hands or use hand sanitizer frequently.

**Facemasks.** Affordable senior housing communities like LSC still have some of the most vulnerable individuals in the shrinking pool of unvaccinated people. As such, LSC will continue to require facemasks be worn in all of our buildings (except in your apartment) to help prevent the virus from finding those still at risk. We will continue to reassess as we move forward.

**Vaccines.** Vaccines are now available in San Mateo County for anyone over 12 years of age. If you haven't been vaccinated, I strongly encourage you to speak to your medical provider to determine if getting vaccinated is a good choice for you. The vaccine is free. There are many free transportation options for you, and the more people who get vaccinated, the faster life can return to normal. Below are some helpful websites:

**To get the vaccine:**

[www.myturn.ca.gov](http://www.myturn.ca.gov)

[www.smchealth.org/covidvaccine](http://www.smchealth.org/covidvaccine)

[www.covid19.cagov/vaccines](http://www.covid19.cagov/vaccines)

**To get free transportation:**

Uber and Lyft are offering free transportation to/from vaccine appointments through July 4th:

[www.uber.com/us/en/coronavirus](http://www.uber.com/us/en/coronavirus)

[www.lyft.com/vaccine-access](http://www.lyft.com/vaccine-access)

Also, if you utilize SamTrans or Redi-Wheels/Redi-Coast, your trip to a vaccine destination is *free*.

**Wildfires/Power Outages.** Wildfire season is upon us again. The most important thing you can do is stay informed and prepare as best you can. Last September we distributed flashlights to all residents. Please make sure you purchase fresh batteries for them. If you did not receive a flashlight, contact your administrator.

- You can sign up for text, phone and/or email notifications regarding wildfires and potential evacuations at: <http://calalerts.org/signup.html>
- PG&E offers various kinds of power outage notifications. If you are interested in those notifications, you can sign up for voice or text message alerts by calling 1-877-9000-PGE or texting “ENROLL” to 97633.

**During a power outage please note that elevators and garage doors will not be working (except for Lesley Towers). We have limited staff to assist should this happen, so you may need to wait until the power returns. If you have a medical emergency call 911.**

**Water Usage.** San Mateo County is currently experiencing moderate drought conditions, per the National Drought Mitigation Center. According to the U.S. Drought Monitor, “Water shortages may be imminent or developing, and consumers are asked to voluntarily conserve water.” LSC is encouraging residents to conserve water if possible (e.g., take shorter showers, be careful not to run water unnecessarily, report leaking toilets to the office ASAP, etc.)

**Lesley Terrace.** Our waiting list is now open at Lesley Terrace in Belmont!! If you know someone looking for affordable housing, please have them call 650-593-1818 for information.

**Stats.** As of Tuesday, May 25th, San Mateo County has had 42,043 cases of COVID-19 and 573 deaths. There are no current or new reported COVID-19 cases at any of our buildings.

**May 13, 2021**

**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS  
(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Yellow Tier.** As of Wednesday, May 12th the County of San Mateo moved into the Yellow Tier. This is the least restrictive tier, with the risk from COVID-19 being minimal. The Yellow Tier allows expanded capacity at restaurants, gyms, movie theaters, indoor businesses, etc. In another six weeks, on June 15<sup>th</sup>, the state of California may fully reopen, with most COVID restrictions being lifted. Facemask rules will remain in effect.

**Facemasks.** The move to the Yellow Tier does not change the facemask guidance.

For outdoor settings:

- If you are fully vaccinated, facemasks are not required outdoors except when attending crowded events
- If you are not fully vaccinated, facemasks are required outdoors any time physical distancing of 6 feet cannot be maintained (including crowded events)
- For LSC residents, if you are fully vaccinated, a facemask is not required on the outdoor grounds of our buildings (for example, on the terrace, outdoor benches, etc.) If you are not fully vaccinated, please wear a facemask on the outdoor grounds of our buildings if physical distancing of 6 feet cannot be maintained.

For indoor settings:

- In indoor settings (except when in your apartment) facemasks continue to be required regardless of your vaccination status (for example, public transportation, grocery stores, doctor's offices, etc.) For LSC residents and guests/visitors this means facemasks are required at all times in our buildings (except when in your apartment) whether you have been fully vaccinated or not.

**Reopening.** LSC will continue working on a gradual reopening with an abundance of caution to protect residents and staff. At this time, non-essential visitors are allowed, but overnight guests are currently not allowed. Outdoor common areas are open, but indoor common areas aren't yet. We are working toward reopening the Lesley Terrace dining room at the beginning of July. (Clarifying memos will be distributed to Terrace residents as we move forward.)

**Lesley Terrace.** The waiting list at Lesley Terrace in Belmont is currently open!! If you know someone looking for affordable housing, please have them call 650-593-1818 for information.

**Stats.** As of Tuesday, May 11th, San Mateo County has had 41,864 cases of COVID-19 and 568 deaths. There are no current or new reported COVID-19 cases at any of our buildings.

**May 7, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** As of Wednesday, May 5th the County of San Mateo remains in the Orange Tier. The California Department of Public Health (CDPH) assesses the tier data on Mondays and releases updated tier assignments on Tuesdays that go into effect on Wednesdays. San Mateo County is expected to advance to the Yellow Tier next Wednesday.

**Facemasks.** Last week the CDC issued new guidelines on wearing facemasks if you are fully vaccinated. On Monday, May 3<sup>rd</sup>, the CDPH issued its own new set of facemask guidelines. The guidance is slightly different between the two and a little confusing. Lesley Senior Communities will follow the CDPH guidelines at this time, which I have simplified below for how they apply at our properties. If you are unsure of when you are required to wear a facemask, a good rule of thumb is "when in doubt, wear a facemask."

For outdoor settings:

- If you are fully vaccinated, facemasks are not required outdoors except when attending crowded events
- If you are not fully vaccinated, facemasks are required outdoors any time physical distancing of 6 feet cannot be maintained
- For LSC residents, if you are fully vaccinated, a facemask is not required on the outdoor grounds of our buildings (for example, on the terrace, outdoor benches, etc.) If you are not fully vaccinated, please wear a facemask on the outdoor grounds of our buildings if physical distancing of 6 feet cannot be maintained.

For indoor settings:

- In indoor settings (except when in your apartment) facemasks continue to be required regardless of your vaccination status (for example, public transportation, grocery stores, doctor's offices, etc.) For LSC residents and guests/visitors this means facemasks are required at all times in our buildings (except when in your apartment) whether you have been fully vaccinated or not.

**California Reopening.** California still appears to be on track to fully reopen on June 15<sup>th</sup>, with most COVID restrictions being lifted. Facemask rules will remain in effect.

In brief for LSC:

- non-essential visitors are allowed, but overnight guests are not allowed until the Yellow Tier is maintained for 3 weeks, or June 15<sup>th</sup>, whichever is sooner
- outdoor common areas are open
- indoor common areas – not open yet
- Lesley Terrace dining room – not open yet

**Extended Absences.** HUD has encouraged assisted housing properties to set limits to residents' rights of occupancy for extended absences. We are requiring all residents who have been absent for over 60 days for reasons involving the pandemic to return by June 15, 2021. From HUD's perspective these apartments cannot sit vacant when there are hundreds of anxious applicants seeking assisted housing.

**Travel.** The latest travel advisory from the CDPH is as follows:

- Postpone non-essential travel until you are fully vaccinated
- Fully vaccinated people can travel safely within the United States, but must wear facemasks on planes, buses, trains and in airports, bus and train stations
- During travel, avoid crowds and try to stay 6 feet away from people not travelling with you
- During travel, wash your hands often or use hand sanitizer
- After travel, if you are fully vaccinated, self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms
- If you are not fully vaccinated, get tested 1-3 days before your trip AND 3-5 days after your trip and stay home and self-quarantine for a full 7 days. (If you don't get tested after your trip, stay home and self-quarantine for a full 10 days.)

**Vaccines.** Vaccine supply in San Mateo County is high, so if you wish to get vaccinated, please check with your medical provider, local pharmacy, or the following websites:

[www.myturn.ca.gov](http://www.myturn.ca.gov)

[www.smchealth.org/covidvaccine](http://www.smchealth.org/covidvaccine)

[www.covid19.cagov/vaccines](http://www.covid19.cagov/vaccines)

If you utilize SamTrans transportation or Redi-Wheels/Redi-Coast, your trip to a vaccine destination is free. ALSO, THE VACCINE IS FREE. IF SOMEONE TRIES TO CHARGE YOU, IT IS A SCAM.

**Reminder.** The following are still in effect in the Orange Tier and the Yellow Tier:

- You must wear a facemask and maintain 6 feet of physical distancing everywhere in our buildings, including elevators. The only exception is in your apartment.
- Only two people may ride in our elevators at one time.
- Wash/sanitize your hands frequently. Don't touch your face.

**Lesley Terrace.** Apartments are available now at Lesley Terrace in Belmont!! If you know someone looking for affordable housing, please have them call 650-593-1818 for information.

**Stats.** As of Tuesday, May 4th, San Mateo County has had 41,653 cases of COVID-19 and 567 deaths. There are no current or new reported COVID-19 cases at any of our buildings.

**April 23, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** The County of San Mateo remains in the Orange Tier.

**Reminder.** The following is still in effect:

- You must wear a facemask everywhere in our buildings and on our grounds, including elevators. The only exception is in your apartment.
- Only two people may ride in our elevators at one time.
- You must still maintain a social distance of 6 feet when in our buildings and on our grounds.
- Wash/sanitize your hands frequently. Don't touch your face.

**California Reopening.** It was announced on Tuesday, April 6, that California may begin fully reopening on June 15<sup>th</sup>, with most COVID restrictions being lifted. The state's mask mandate will remain in effect.

In brief for LSC:

- non-essential visitors allowed beginning Monday, April 12th
- outdoor common areas officially open Monday, April 12<sup>th</sup>
- overnight guests not allowed until Yellow Tier maintained for 3 weeks, or June 15<sup>th</sup>, whichever is sooner
- indoor common areas - to be determined
- Lesley Terrace dining room – to be determined

**Vaccines.** If you have not been vaccinated, the CDC and health officials strongly recommend that you do so. Vaccination is one of the most important tools we have to help stop the pandemic. If you were not

vaccinated through our on-site clinics with CVS and you wish to get vaccinated, please check the following websites:

[www.myturn.ca.gov](http://www.myturn.ca.gov)

[www.smchealth.org/covidvaccine](http://www.smchealth.org/covidvaccine)

[www.covid19.cagov/vaccines](http://www.covid19.cagov/vaccines)

Additionally, continue to check with your health care provider and local pharmacy. Please note, if you utilize SamTrans transportation or Redi-Wheels/Redi-Coast, your trip to a vaccine destination is *free*. ALSO, THE VACCINE IS FREE. IF SOMEONE TRIES TO CHARGE YOU, IT IS A SCAM.

**Staff PPE.** The current protocol for staff at LSC is that facemasks are mandatory. Gloves are optional. All staff have been vaccinated. All staff are still screened daily with various health questions and temperature checks.

**Crime.** As the pandemic continues, a sad side effect is an increase in scams and crime. I've talked about scams in prior memos, but due to the recent mugging of a resident in San Mateo I want to share some information about how to protect yourself on the street. Below is from the police department:

You may not ever be faced with the prospect of a mugger, but it's important to know how to act if you ever encounter such a situation. The best way to protect yourself from a street robbery, or mugging, is to reduce your exposure to potentially being victimized.

- Stay in groups
- Walk in well-lit areas
- Pay attention to your surroundings
- Don't walk while looking at your phone, texting, etc., this is a distraction
- Stay alert
- Wear clothing and shoes that give you freedom of movement. And don't burden yourself with too many packages or items.
- Don't stop and talk to strangers.
- Trust your instincts. If something or someone makes you feel *uneasy*, leave the area.
- If someone tries to rob you, don't resist. Give up your property. Don't risk your life.
- Stay calm and observe your attacker, so you can report to police and provide a description, if a car is involved try to see the license plate number.
- If you can't run away, scream "Fire!" as loud as you can. People respond to hearing "Fire" more than "Help!"
- Report the crime to the police.

**Water Usage.** San Mateo County is currently experiencing moderate drought conditions, per the National Drought Mitigation Center. According to the U.S. Drought Monitor, "*Water shortages may be imminent or developing, and consumers are asked to voluntarily conserve water.*" LSC is encouraging residents to conserve water if possible (e.g., take shorter showers, be careful not to run water unnecessarily, report leaking toilets to the office ASAP, etc.)

**Lesley Terrace.** Apartments are available now at Lesley Terrace in Belmont!! If you know someone looking for affordable housing, please have them call 650-593-1818 for information.

**Stats.** As of Tuesday, April 20th, San Mateo County has had 41,221 cases of COVID-19 and 560 deaths. There are no current or new reported COVID-19 cases at any of our buildings.

**April 9, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** The County of San Mateo remains in the Orange Tier.

**California Reopening.** It was announced on Tuesday, April 6, that California may begin fully reopening on June 15<sup>th</sup>, with most COVID restrictions being lifted. Reopening will depend on two things: (1) California's COVID-19 vaccine supply must be sufficient for all adults who wish to get vaccinated; and (2) hospitalization rates must remain stable and low. If all goes as planned, the color-coded tier system will end on June 15<sup>th</sup>, but for the foreseeable future the state's mask mandate will remain in effect.

**What does this mean for LSC?** With a target date of June 15<sup>th</sup> to reopen our buildings, we are beginning a phased reopening to get us there.

- **Non-essential Visitors** – All building entrances will remain locked for now, and *indoor* common areas will remain closed, including the public bathrooms; however, beginning Monday, April 12<sup>th</sup>, residents may meet with non-essential visitors on outdoor terraces, property benches, and resident patios where provided. All individuals must wear facemasks and maintain social distancing. Also beginning on Monday, April 12<sup>th</sup>, non-essential visitors may meet with residents in individual apartments. Visitors to apartments should be limited to two at a time, and must remain inside the apartment except to enter and exit the building. Please remember that visitors must sign in at the front desk and no more than two residents may be in an elevator at one time (high-touch surfaces in elevators are sanitized twice per day, Monday through Friday.)
- **Overnight Guests** – Overnight guests will not be allowed until San Mateo County enters the Yellow Tier and remains in that tier for three weeks. We expect that San Mateo County will enter the Yellow Tier soon. We will let you know through these resident update memos. Once overnight guests are allowed, those guests will be restricted to the apartment, except when entering or exiting the building, and must wear facemasks outside the apartment. As a reminder, overnight guests and day visitors are subject to the Apartment House Rules and Regulations and other rules and policies of Lesley Senior Communities. The maximum length for overnight visits is 14 days per person per 12-month period. Tenants must not overcrowd an apartment with visitors. The maximum number of overnight visitors at any one time for a studio is one person, and for a one-bedroom apartment is two people.
- **Outdoor Common Areas.** Beginning on Monday, April 12th, we will open up our *outdoor* common areas. If your property had chairs, tables, and umbrellas before the pandemic, those features will return. The grounds of Ocean View Plaza, Lesley Gardens, and the Lesley Terrace's deck have remained open due to the layouts of those properties.

- Lesley Terrace: residents may use the main deck.
  - Lesley Towers: chairs and tables will be set up in the outdoor area facing the park and the outdoor area facing Laurel Avenue.
  - Lesley Plaza: chairs and tables will be set up on the deck.
  - Lesley Gardens & Ocean View Plaza: residents may continue having access to the outside common areas.
- Indoor Common Areas. Indoor common areas will remain closed for now, but expect more information in the coming weeks.
- Lesley Terrace Meal Program. For the Lesley Terrace meal program, we are continuing to work on the safest approach to reopening the dining room. For the time being, tray service will continue, but expect more information in the coming weeks. The issue facing all senior housing facilities like ours is how to safely co-mingle people who are vaccinated with those who are not, while protecting the health and privacy of all.

In brief...

- non-essential visitors allowed beginning Monday, April 12<sup>th</sup>
- outdoor common areas officially open Monday, April 12<sup>th</sup>
- overnight guests not allowed until Yellow Tier maintained for 3 weeks, or June 15<sup>th</sup>, whichever is sooner
- indoor common areas - to be determined
- Lesley Terrace dining room – to be determined

**Packages.** Effective now, when you place an order online, please ask the delivery company to deliver the package to your apartment.

**Reminder.** The following is still in effect:

- You must wear a facemask everywhere in our buildings and on our grounds, including elevators. The only exception is in your apartment.
- Only two people may ride in our elevators at one time.
- You must still maintain a social distance of 6 feet when in our buildings and on our grounds.
- Wash/sanitize your hands frequently. Don't touch your face.

**Travel.** On April 1<sup>st</sup>, the California Department of Public Health (CDPH) updated their Travel Advisory. CDPH and CDC recommend delaying travel until persons are fully vaccinated.

### **Domestic Travel Recommendations for Fully Vaccinated People**

- Fully vaccinated travelers are less likely to get and spread COVID-19
- People who are fully vaccinated with an FDA-authorized vaccine can travel safely within the United States
  - Fully vaccinated travelers do not need to get tested before or after travel unless their destination requires it
  - Fully vaccinated travelers do not need to self-quarantine
- Fully vaccinated travelers should still follow CDC's recommendations for traveling safely including:
  - Wear a mask over your nose and mouth

- Stay 6 feet from others and avoid crowds
- Wash your hands often or use hand sanitizer

Note: This guidance applies to travel within the United States and U.S. territories.

**Domestic Travel Recommendations for Unvaccinated People**

If you are not fully vaccinated and must travel, take the following steps to protect yourself and others from COVID-19:

- Before you travel:
  - Get tested with a viral test 1-3 days before your trip.
- While you are traveling:
  - Wear a mask over your nose and mouth. Masks are required on planes, buses, trains, and other forms of public transportation.
  - Avoid crowds and stay at least 6 feet away from anyone who is not traveling with you.
  - Wash your hands often and use hand sanitizer.
- After you travel:
  - Get tested with a viral test 3-5 days after travel AND stay home and self-quarantine for a full 7 days after travel.
    - Even if you test negative, stay home and self-quarantine for the full 7 days.
    - If your test is positive, isolate yourself to protect others from getting infected.
  - If you don't get tested, stay home and self-quarantine for 10 days after travel.
  - Avoid being around people who are at increased risk for severe illness for 14 days, whether you get tested or not.
  - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.

**Stats.** As of Tuesday, April 6th, San Mateo County has had 40,647 cases of COVID-19 and 547 deaths. There are no current or new reported COVID-19 cases at any of our buildings.

**April 2, 2021  
Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS  
(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** The County of San Mateo remains in the Orange Tier.

**Vaccine Data.** Below is a table showing the percentage of residents from each property who participated in our on-site vaccine clinics with CVS. This data does not reflect residents who have been vaccinated by their health care providers or through some other program.

<b>Property</b>	<b>Vaccination Percentage</b>
Lesley Terrace	81%
Lesley Towers	66%
Lesley Plaza	68%
Lesley Gardens	82%
Ocean View Plaza	58%

Staff are not permitted to ask residents if they have been vaccinated and it is not appropriate for residents to ask each other if they have been vaccinated, as this is private. A resident may voluntarily disclose this information if he/she wishes. (All staff has been vaccinated, except for one new employee, whose vaccination is currently being arranged.) HUD prohibits restricting activities or services to only those who have been vaccinated.

**Vaccine Availability.** If you were not vaccinated through our partnership with CVS and you wish to get vaccinated, or you are a new resident trying to get vaccinated, please check the following websites:

<https://www.smchealth.org/covidvaccine> and <https://covid19.cagov/vaccines>

Additionally, continue to check with your health care provider and local pharmacies as the vaccine supply becomes more available. Please note, if you utilize SamTrans transportation or Redi-Wheels/Redi-Coast your trip to a vaccine destination is free.

**Visitors.** Our main entrance doors remain locked, and only essential visitors are allowed at our properties. Essential visitors are people bringing you food, medications or essential supplies. We are not opening up for non-essential visitors yet. This means that you may visit inside your apartment with another resident from your building, but if you wish to visit with family/friends who do not live in your building, you should visit with them off-site.

**Common Areas.** Common areas are not open yet. We are working on plans for phased reopening of some common areas, but only after the Yellow Tier has been maintained in San Mateo County for a period of time to be determined by management. For the Lesley Terrace meal program we are continuing to work on the safest approach to reopening the dining room. For the time being, tray service will continue. The issue facing all senior housing facilities like ours is how to safely co-mingle people who are vaccinated with those who are not, while protecting the health and privacy of all.

**Apartment Inspections.** Starting in April/May/June, depending on the property, annual apartment inspections will begin. Your administrators will communicate with you directly on the dates/timing of inspections at your building. As part of the inspection process, we will begin to complete non-emergency work orders. All staff participating in inspections has been vaccinated. Staff entering apartments for inspections will continue to wear facemasks and gloves. Residents must wear facemasks if they remain in their units during inspections.

**Reminder.** Please remember that not all residents have been vaccinated, either by choice, availability of vaccine, medical reasons, or being a new move-in after our on-site CVS clinics were held. The following is still in effect:

- You must wear a facemask everywhere in our buildings and on our grounds, including elevators. The only exception is in your apartment.
- Only two people may ride in our elevators at one time.
- You must still maintain a social distance of 6 feet when in our buildings and on our grounds.
- Wash/sanitize your hands frequently. Don't touch your face.

**Travel.** The state travel advisory remains in effect. Californians should remain local (not traveling more than 120 miles from their home) and avoid non-essential travel. In the Bay Area, fully vaccinated individuals who choose to travel are *advised* to quarantine for 10 days after travel, but are no longer *required* to do so.

**Thank you.** Just over a year ago, on March 12, 2020, we sent out the first resident update memo asking for everyone's cooperation and patience as we tried to figure out the guidance provided by the CDC and health officials and communicate it to you. Since the moment this pandemic began, you have all been amazing. I can't thank you enough for all you have done to help prevent a COVID outbreak at any of our buildings. All along, I've said we're in this together. And it's true. Together we have survived this last year. Although it isn't over yet, I hope you are beginning to feel that there is a light at the end of the tunnel. And my sincere appreciation on behalf of myself and my staff for the very sweet thank you cards we have been receiving for the vaccine clinics.

**Stats.** As of Tuesday, March 30th, San Mateo County has had 40,385 cases of COVID-19 and 547 deaths. There are no current or new reported COVID-19 cases at any of our buildings.

**March 19, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON**  
**OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** Effective 12:01am on Wednesday, March 17<sup>th</sup>, the County of San Mateo moved into the Orange Tier, which is less restrictive than the Red Tier. This tier means there is moderate spread of the virus in the county. Assuming COVID positivity rates continue to decline, San Mateo County could move into the Yellow Tier, but only after at least three weeks in the Orange Tier. The Yellow Tier means there is minimal spread of the virus. Governor Newsom announced on March 11<sup>th</sup> that a new tier will be added soon: a Green Tier. He did not provide specifics on the new tier, but implied that it will be a level indicating a county has very little, if any, virus circulating and 100% reopening can occur.

With the move to the Orange Tier, the following is now allowed (remember that "modifications" generally include wearing facemasks and social distancing):

- Shopping malls can open indoors with modifications (closed common areas, reduced capacity food courts)
- Houses of worship can open indoors with modifications (open at 50% or 200 people, whichever is fewer)
- Dine-in restaurants can open indoors with modifications (capacity must be limited to 50% or 200 people, whichever is fewer)
- Offices (non-essential businesses) can open indoors with modifications, but workers are still encouraged to work remotely
- Movie theaters can open indoors with modifications
- For information on bars/breweries, gyms/fitness centers, family entertainment centers, amusement parks, hotels, museums, zoos and schools, please go to <https://cmo.smcgov.org/press-release/march-16-2021-state-moves-san-mateo-county-orange-tier>

LSC is in the preliminary stages of creating a phased reopening plan. This plan will loosen some of the restrictions at our properties, but only after the Yellow Tier has been maintained in San Mateo County for a period of time to be determined by management. We appreciate your patience as we establish staffing needs related to the loosening of restrictions, as full COVID-19 prevention protocols must still be maintained at all properties for the foreseeable future. For the Lesley Terrace meal program we are

working on the safest approach to reopening the dining room, factoring in staffing requirements, reduced capacity requirements, and COVID-19 prevention protocols. For the time being, tray service will continue.

**Vaccines.** If you were not vaccinated through our partnership with CVS and you wish to get vaccinated, or you are a new resident trying to get vaccinated, please check the following websites:

<https://www.smchealth.org/covidvaccine>

<https://covid19.cagov/vaccines>

Additionally, continue to check with your health care provider and local pharmacies as the vaccine supply becomes more available. Please note, if you utilize SamTrans transportation or Redi-Wheels/Redi-Coast your trip to a vaccine destination is *free*.

**Confidentiality.** Please note that staff are not permitted to ask residents if they have been vaccinated and it is not appropriate for residents to ask each other if they have been vaccinated, as this is private. A resident may voluntarily disclose this information if he/she wishes. HUD does not permit discrimination based on a person's vaccine status.

**Reminder.** Please remember that not all residents have been vaccinated, either by choice, availability of vaccine, medical reasons, or being a new move-in after our on-site CVS clinics were held. The following is still in effect:

- You must wear a facemask everywhere in our buildings and on our grounds, including elevators. The only exception is in your apartment.
- Only two people may ride in our elevators at one time.
- You must still maintain a social distance of 6 feet when in our buildings and on our grounds.
- Wash/sanitize your hands frequently. Don't touch your face.

**CDC Guidance.** The CDC guidance released on Monday, March 8<sup>th</sup>, still applies. For affordable senior housing residents in independent living settings, the CDC advises that management may continue to follow public health recommendations or more restrictive healthcare setting guidance.

Below is what this new guidance means for LSC residents:

- Fully vaccinated residents may visit with other fully vaccinated residents *indoors in their apartments* in a small group *without masking or social distancing*. **Residents are still required to wear facemasks in our common areas and when interacting with our employees.**
- This does not mean we are unlocking our buildings' main entrances or opening common areas yet.
- We are not opening up our properties to non-essential visitors yet, but that does not preclude residents from leaving the property to visit others.
- Fully vaccinated residents may refrain from quarantine and COVID testing after exposure to COVID-19, provided the vaccinated individual remains asymptomatic.
- Fully vaccinated residents should continue to:
  - Wear well-fitted masks and social distance when in public.
  - Avoid medium- and large-sized in-person gatherings.
  - Get tested if they show symptoms consistent with COVID-19.

**Travel.** The state travel advisory remains in effect. Californians should remain local (not traveling more than 120 miles from their home) and avoid non-essential travel. In the Bay Area, fully vaccinated individuals who choose to travel are *advised* to quarantine for 10 days after travel, but are no longer *required* to do so.

**Stats.** As of Wednesday, March 17th, San Mateo County has had 39,538 cases of COVID-19 and 536 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 3/18/2021:**

**Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers		1
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

**Employees**

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8
Lesley Towers & Lesley Plaza		4
Lesley Gardens & Ocean View Plaza		

**March 12, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Red Tier.** As of Monday, March 8th, the County of San Mateo remains in the Red Tier. The California Department of Public Health assesses the tier data on Mondays and releases updated tier assignments on Tuesdays, going into effect on Wednesdays. A county must remain in a tier for a minimum of three weeks before being able to advance to a less restrictive tier. A county can only move forward one tier at a time (no skipping tiers).

Seniors in affordable housing will not see a *significant* loosening of restrictions on-site until the Yellow Tier is maintained for a period of time; however, I will be working with staff in the coming weeks to create a plan to determine how and when LSC will begin loosening *some* of the restrictions at our properties.

**Vaccines.** Our last two vaccine clinic dates with CVS are March 17<sup>th</sup> at Lesley Plaza and March 18<sup>th</sup> at Lesley Towers. These are follow up clinics for those scheduled to receive their 2<sup>nd</sup> dose of the vaccine. If you have not been vaccinated through our partnership with CVS, and you now wish to get vaccinated, you will need to contact your medical provider. Alternatively, you can learn more information about the County's vaccine clinic sites at this website: <https://www.smchealth.org/covid-19-vaccination>.

**New CDC Guidance.** On Monday, March 8<sup>th</sup>, the CDC released the first set of public health recommendations to guide visitation activities of fully vaccinated individuals. ("Fully vaccinated" means that at least two weeks have passed since the final dose of the vaccine was administered.) For affordable senior housing residents in independent living settings, the CDC advises that management may continue to follow public health recommendations or more restrictive healthcare setting guidance.

Below is what this new guidance means for LSC residents:

- Fully vaccinated residents may visit with other fully vaccinated residents *indoors in their apartments* in a small group *without masking or social distancing*. **Residents are still required to wear facemasks in our common areas and when interacting with our employees.**
- This does not mean we are unlocking our buildings' main entrances or opening common areas yet.
- We are not opening up our properties to non-essential visitors yet, but that does not preclude residents from leaving the property to visit others.
- Fully vaccinated residents may visit with non-vaccinated residents *indoors in their apartments* without masking or social distancing *if* the non-vaccinated individuals are not at increased risk for severe COVID-19 disease.
- Fully vaccinated residents may refrain from quarantine and COVID testing after exposure to COVID-19, provided the vaccinated individual remains asymptomatic.
- Fully vaccinated residents should continue to:
  - Wear well-fitted masks and social distance when in public.
  - Avoid medium- and large-sized in-person gatherings.
  - Get tested if they show symptoms consistent with COVID-19.

Please note that staff are not permitted to ask residents if they have been vaccinated and it is not appropriate for residents to ask each other if they have been vaccinated, as this is private. A resident may voluntarily disclose this information if he/she wishes. HUD does not permit discrimination based on a person's vaccine status.

Even though our residents and staff have been very lucky to have been given the opportunity to get vaccinated, it is important to remember that most of the population outside of our buildings has still not been vaccinated. There is a light at the end of the tunnel, but the pandemic is not over. Continue to be careful, wear your facemasks in our buildings and on our grounds unless you are in your apartment, wash your hands, and social distance. Remember that only two people may ride in an elevator at one time at all of our buildings. It is very important that staff, residents and visitors continue to follow COVID-19 prevention protocols.

**Travel.** The state travel advisory remains in effect. Californians should remain local (not traveling more than 120 miles from their home) and avoid non-essential travel. In the Bay Area, fully vaccinated individuals who choose to travel are *advised* to quarantine for 10 days after travel, but are no longer *required* to do so.

**Stats.** As of Wednesday, March 10th, San Mateo County has had 39,290 cases of COVID-19 and 528 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 3/11/2021:**

**Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers		1
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

**Employees**

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8
Lesley Towers & Lesley Plaza		4
Lesley Gardens & Ocean View Plaza		

**February 26, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS (EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**CASES.** I am happy to report that we have had no new reported cases of COVID-19 at our properties among residents or staff. The County will continue to test 25% of staff at Lesley Terrace for four more weeks. All staff will be fully vaccinated by mid-March.

**RED TIER.** Good news! As of Wednesday, February 24<sup>th</sup>, the County of San Mateo has moved from the Purple Tier to the Red Tier. This move was driven by a decrease in the number of positive COVID cases in the County over the last two weeks.

As a reminder, below are descriptions of the tiers.

- **Purple** – the virus is widespread in the county
  - *Most* non-essential indoor business operations are closed
- **Red** – there is a substantial spread of the virus in the county
  - *Some* non-essential indoor business operations are closed
- **Orange** – there is moderate spread of the virus in the county
  - *Some* business operations are open with modifications
- **Yellow** – there is minimal spread of the virus in the county
  - *Most* business operations are open with modifications

Moving to the Red Tier means that restaurants can resume indoor dining with modifications; gyms can open indoors with modifications, and retail and shopping centers can increase capacity. Modifications typically include wearing facemasks, maintaining social distancing of at least 6 feet, and reducing capacity.

Seniors in affordable housing will not see a significant loosening of restrictions on-site until the Yellow Tier is maintained for a period of time to be determined by the County. The pandemic is far from over. Continue to be careful, wear your facemasks, wash your hands, and social distance.

**TRAVEL.** Although we have changed tiers, the state travel advisory remains in effect. Californians should remain local (not traveling more than 120 miles from their home) and avoid non-essential travel.

**VACCINES.** We will be wrapping up the vaccine clinics in mid-March. These clinics were offered through a partnership between the CDC and CVS Pharmacy. If you have not been vaccinated through our partnership with CVS, and you wish to get vaccinated, you will need to contact your medical provider. Alternatively, you can learn more information about the County's vaccine clinic sites at this website: <https://www.smchealth.org/covid-19-vaccination>.

In mid-March I will release the vaccine statistics regarding the percentage of residents vaccinated at each building through our partnership with CVS. I'm happy to say that 100% of our staff will have been vaccinated by mid-March. Again, I want to gratefully thank CVS, my staff, and participating residents for working so well together on these clinics! Getting the COVID-19 vaccine is one of the most important things you can do to help end this pandemic.

As a reminder, please remember that not all residents have chosen to be vaccinated at this time. In addition, most of the population outside of our buildings have not been vaccinated yet. It is very important to continue to follow COVID-19 prevention protocols.

**GOOD NEWS.** The scientific community is offering some promising news. On a webinar today Dr. Monica Gandhi, a doctor at UCSF who specializes in infectious diseases, answered some questions for us in senior housing. One question was how long will the vaccine provide protection and will we need annual booster shots, like we do with the flu shot? Dr. Gandhi said that the vaccine will provide protection for at least 10 years (conservative estimate) and that yearly booster vaccines will not be necessary. Dr. Gandhi also told us that she thinks we will be hearing more good news from scientists in the coming weeks regarding the variants of the virus, the transmission of the virus if you're vaccinated, and the loosening of restrictions. *We are very much looking forward to some good news from the scientists.* Until then, LSC is not relaxing COVID-19 restrictions at our properties. We will continue to lock entrance doors, keep

common areas closed, and restrict social visits. Any changes will be communicated to residents through these update memos.

**COMINGS & GOINGS.** I'm sad to announce that we are losing a valued member of our LSC team. Isabel Gonzalez, the Assistant Administrator-Resident Services at Lesley Towers, has decided to leave us after almost 12 years of dedicated service and outstanding performance to spend more time with her family. Isabel's family is very lucky to have more of her. Isabel has always maintained a solid work ethic, great relationships with her co-workers and the residents, a friendly and positive attitude, and a wonderful sense of humor. Please join me in thanking Isabel for her outstanding work here at LSC. If we were not in the time of COVID and social distancing, we would have a goodbye party for residents and staff to get a chance to say goodbye to Isabel in person. We will have to say goodbye virtually now. Isabel's last day with us is March 1<sup>st</sup>. Thank you so much for everything, Isabel!

While we will keenly miss Isabel, we were very fortunate to find a wonderful person to fill Isabel's position. Please join me in welcoming Sarahi Cuevas as Lesley Towers' new Assistant Administrator-Resident Services. Sarahi has been training with Isabel for several weeks, so we expect a pretty smooth transition. Sarahi is a recent college graduate and we are so happy we were able to snatch her up! Sarahi was raised in San Mateo County and is happy to be working in her community. She has a bright future here at LSC!

**STATS.** As of Wednesday, February 24th, San Mateo County has had 38,619 cases of COVID-19 and 502 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 2/24/2021:**

**Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers		1
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

**Employees**

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8
Lesley Towers & Lesley Plaza		4
Lesley Gardens & Ocean View Plaza		

**February 11, 2021**

**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON  
OUR GROUNDS  
(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**PURPLE TIER.** Not much has changed since my last memo on January 27<sup>th</sup>. San Mateo County remains in the Purple Tier, which is the most restrictive tier and means the virus continues to be widespread in the county. Seniors in affordable housing will not see a significant loosening of restrictions until the Yellow Tier is maintained for a period of time to be determined by the county. The pandemic is far from over. Continue to be careful, wear your facemasks, wash your hands, and social distance.

**VACCINES.** The vaccine clinics at our properties are going smoothly. I want to sincerely thank my staff and participating residents for working so well together with CVS to make these clinics successful. I have received many thank you cards and notes from residents and I truly appreciate them all.

All staff will be vaccinated, but please remember that not all residents have chosen to be vaccinated at this time. In addition, most of the population outside of our buildings have not been vaccinated yet. It is very important to continue to follow COVID-19 prevention protocols because scientists do not know yet if a vaccinated person can still spread the virus to others. So, **whether you have been vaccinated or not, you must continue to wear your facemask, wash your hands frequently, use hand sanitizer, don't touch your face, stay at home and social distance.** If you experience symptoms of COVID-19, contact your medical professional immediately and let your administrator know.

**SENIOR HOUSING.** At this time, LSC is not relaxing COVID-19 restrictions at our properties. We will continue to lock entrance doors, keep common areas closed, and restrict social visits. I participate on weekly calls with other senior housing executive directors from all over the country and we are all continually reviewing the situation and assessing factors that might lead to a change in restrictions. Any changes will be communicated to residents through these update memos.

**STATS.** As of Monday, February 8th, San Mateo County has had 37,139 cases of COVID-19 and 447 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 2/9/2021:**

**Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers		1
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

## Employees

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8
Lesley Towers & Lesley Plaza		4
Lesley Gardens & Ocean View Plaza		

### January 27, 2021 Update

## REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS (EXCEPT WHEN ALONE IN YOUR APARTMENT)

**MANDATORY REGIONAL STAY AT HOME ORDER.** On Monday morning, January 25<sup>th</sup>, Governor Newsom lifted the Mandatory Regional Stay at Home Order across the state. In addition, the Limited Stay at Home Order, which limited nonessential activities between the hours of 10:00pm and 5:00am, has now expired. San Mateo County is still in the Purple Tier, however. What does all of this mean? In short, these stay at home orders were lifted because ICU capacity in hospitals is projected to be above 15%. The Purple Tier (Tier 1) is the MOST RESTRICTIVE TIER and it means the virus is widespread in the county. Seniors in affordable housing will not see a significant loosening of restrictions until the yellow tier (tier 4) is maintained for a period of time to be determined by the county, but below are the current activity and business restrictions under the Purple Tier:

- Restaurants – outdoors only with modifications (plus takeout and delivery options)
- Gatherings – outdoors only with modifications and no more than 3 households (your apartment is considered a “household”)
- Places of worship – outdoors only with modifications
- Movie theaters, gyms, museums, zoos, aquariums – outdoors only with modifications
- Hair salons, barbershops, personal care services – open indoors with modifications
- All retail (except stand-alone grocers), shopping centers, malls, swap meets – open indoors with modifications, maximum 25% capacity, closed common areas, closed food courts
- Office for non-essential workers – remote only
- Outdoor playgrounds/recreational facilities – open with modifications

“Modifications” means things like wearing facemasks, social distancing and a limited number of people in certain locations.

**DON'T LET YOUR GUARD DOWN.** The virus is now spreading at a slower rate in California, which is good news, and our vaccine rollout with CVS to residents and staff is happening in January and February, but the COVID-19 pandemic is far from over. Please do not let your guard down! Remember that not everyone will choose to be vaccinated AND it is not known by scientists yet if a vaccinated person can still spread the virus to others. Now is not the time to get complacent. So, whether you have been vaccinated or not, you must continue to wear your facemask, wash your hands frequently, use hand sanitizer, don't touch your face, stay at home and social distance. If you experience symptoms of COVID-19, contact your medical professional immediately and let your administrator know.

**SCAMS.** Now that there is a vaccine, scams are increasing. Please be alert to scams related to the distribution of COVID-19 vaccines. Scammers may try to exploit the uncertainty and anxiety associated with the pandemic and the vaccine to take your money or steal your identity.

Below are some current scams to be aware of:

- Someone offers to move you into an earlier group, for a fee, to get the vaccine.
- Someone tries to sell you a place on a COVID vaccine waiting list.
- Someone on the street, online, on social media tries to sell you a shot of the vaccine.
- You get calls, texts, or emails about the vaccine and the caller asks for personal or financial information. It can be your Social Security Number, bank account or credit card number. NEVER share these numbers or other personal information with an unknown caller or in a text or email.
- You see ads for fake vaccines or “miracle cures” using vitamins, herbs, teas, or other dietary supplements.
- If anyone who isn’t well known in your community (like a doctor, health care clinic, pharmacy, County health program) offers you a vaccine – beware and check with your doctor.

**STATS.** As of Monday, January 25th, San Mateo County has had 34,510 cases of COVID-19 and 356 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 1/27/2021:**

**Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers		1
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

**Employees**

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8
Lesley Towers & Lesley Plaza		4
Lesley Gardens & Ocean View Plaza		

**January 21, 2021**

**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**MANDATORY REGIONAL STAY AT HOME ORDER.** San Mateo County is still under the mandatory stay at home order. San Mateo County is also still in the Purple Tier, which is the most restrictive tier. Don't let your guard down!

**VACCINE.** Just yesterday, CVS provided vaccine clinic dates for all of our properties! LSC staff will confirm the dates in a memo to residents in the coming days and will also contact all residents who have signed up to ensure all paperwork has been completed and collected. Please remember there are at least two clinic dates per property, because you must receive two doses of the vaccine.

**We held our first vaccine clinic!** We were informed late Thursday, January 14<sup>th</sup> that Lesley Terrace would be scheduled for the first vaccine clinic on Tuesday, January 19<sup>th</sup>. Less than five days' notice, plus there was a holiday in there. Fortunately, staff had begun collecting information from residents at all LSC properties earlier in the week and we were able to provide CVS with everything they needed for the residents of Lesley Terrace. Thank you to all Lesley Terrace residents and staff for completing and returning the necessary paperwork so quickly!

The clinic got off to a rocky start, when the CVS immunizing team did not arrive at the confirmed time. The Lesley Terrace staff were ready for CVS's arrival and did an incredible job of setting up the clinic space. When the CVS staff finally arrived, they were able to vaccinate everyone at Terrace who signed up to receive the vaccine, plus staff. It was an incredible sight to behold as LSC staff and residents worked together with the CVS immunizers to ultimately make our first vaccine clinic a success. Congratulations to everyone!

**The first clinic dates for our other properties are coming up fast (January 30<sup>th</sup> – February 4<sup>th</sup>)!** These dates are firm and cannot be changed. Also, if residents are participating in our on-site CVS vaccine clinics, they must be vaccinated at their own property's clinic. We cannot have residents of one property vaccinated at another property. In addition, CVS staff only brings the number of vaccine injections to inoculate those residents who have signed up. Once the list is submitted, no additional residents can be added.

If you opt to get vaccinated through your health care provider or through San Mateo County Health, please let us know so we can remove you from the list for the CVS vaccine clinics.

On January 13th, Governor Newsom announced that California is allowing everyone 65+ to receive the COVID-19 vaccine, as supplies allow. Per San Mateo County Health, check with your health care provider to learn if they are able to vaccinate you. For more information, please go to this link:

<https://www.smchealth.org/covid-19-vaccination>.

At this moment it isn't clear which program will benefit our residents the fastest – the on-site CVS clinics, San Mateo County Health, or your own medical provider. If you are able to get vaccinated by your medical provider sooner than the clinic scheduled at your property, feel free to do so, but please let us know so we can remove you from the clinic at your building.

Getting vaccinated is voluntary and encouraged, but not mandatory for residents. Choosing not to get vaccinated does not affect your housing. Please note, however, that construction projects at several properties, that have been delayed during the pandemic, will begin around June 2021, so there will be outsiders on the properties again, and work will be done in resident units.

**BIG QUESTION.** Do the Covid vaccines prevent you from spreading the virus, or do they just protect you from getting sick? **Answer:** Scientists do not know, but there is not enough evidence yet on whether the vaccines also prevent asymptomatic infection and transmission. This means that it is not known if you can still spread the virus after you have been vaccinated. So, **whether you have been vaccinated or not, you must continue to wear your facemask, wash your hands frequently, use hand sanitizer, don't touch your face, stay at home and social distance.** If you experience symptoms of COVID-19, contact your medical professional immediately and let your administrator know.

**STATS.** As of Tuesday, January 19th, San Mateo County had 32,887 cases of COVID-19 and 309 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 1/20/2021:**

**Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers		1
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

**Employees**

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8
Lesley Towers & Lesley Plaza	2	2
Lesley Gardens & Ocean View Plaza		

**January 14, 2021**  
**Update**

Yesterday afternoon, after my update memo was distributed to residents, Governor Newsom announced that California is allowing everyone 65+ to receive the COVID-19 vaccine. At this time, it is unclear where folks should register for this, but there should be an online form available through San Mateo

County Health soon. Keep an eye out for more information by visiting their site at this link: <https://www.smchealth.org/covid-19-vaccination>. I will update everyone as I get more information.

Separately, I am still working with CVS to obtain vaccine clinic dates for all of our properties. CVS has not provided dates yet. The CVS vaccine clinics are offered through a partnership with the federal government, whereby vaccine clinics will vaccinate all residents and staff of a property, at that property, on specific dates and we are able to register everyone as a group. (This week our staff is contacting all residents to sign up all who wish to participate.) The vaccines that will be offered through San Mateo County Health (per Governor Newsom's announcement yesterday) are part of a state program whereby individuals will need to register themselves.

At this moment I'm not sure which program will benefit our residents the fastest. If you have the opportunity to get vaccinated through San Mateo County Health **or your own health provider** before CVS provides clinic dates for our properties, definitely do it. I hope to have more information tomorrow and will include it in another update memo for residents as fast as possible.

If you get vaccinated before CVS schedules the clinics at our properties, please let us know so that we can remove you from the list provided to CVS.

**January 13, 2021**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**MANDATORY REGIONAL STAY AT HOME ORDER.** San Mateo County is still under the mandatory stay at home order.

**VACCINE.** Omnicare/CVS has told me that all of our properties are on their list to receive vaccine clinic dates, but no dates have been provided to us at this time. LSC staff have been calling residents this week to sign people up for the vaccine. This is voluntary and encouraged, but not mandatory. Choosing not to get vaccinated does not affect your housing. I hope the vaccine Q&A we distributed last week was helpful in deciding whether or not to get vaccinated. We are now working hard to gather all documentation needed by CVS to ensure we are ready when we receive clinic dates. Having said that, if you have the opportunity to get vaccinated another way (i.e., through another county program or through your medical provider) please take advantage of that opportunity and do it. I cannot guarantee that LSC residents will receive the vaccine from CVS.

**COVID CASES.** As with the rest of the state, we continue to see an increase in COVID-19 cases since Thanksgiving. LSC's affected individuals are self-isolating and recovering. All employees wear appropriate PPE at all times during work hours, as required. We are required to protect the privacy of employees and residents, so please do not ask who has tested positive, as we will not be able to share this information with you. We continue to be short-staffed, so please continue to have patience.

For those of you who have asked me what happens when an LSC employee tests positive.... After testing positive, we perform internal contact tracing and the County performs additional contact tracing, so anyone who may have been exposed by the employee is contacted. An LSC employee may not return to work until

the San Mateo County Public Health Nurse releases him/her. When someone is released by the Public Health Nurse, it means they are not contagious and may return to their regular work duties. The Public Health Nurse has strict requirements that must be met before she will release anyone back to work and deem they are not contagious. Since December 4<sup>th</sup>, the County has been doing frequent COVID-19 testing of LSC employees. In addition, all employees are screened daily before beginning their shifts. This includes many health screening questions and a temperature check. If they do not pass the screening, they are sent home to self-isolate and get tested. Employees are required to wear a facemask at all times, as well as other PPE (personal protective equipment). Employees are required to inform management immediately if they develop symptoms, at which time they are not allowed at work until we receive clearance from the Public Health Nurse. In addition, employees are required to inform management immediately if they suspect they have been around someone who has tested positive, at which time they are not allowed at work until we receive clearance from the Public Health Nurse. We continue to take all available steps to control the spread of infection, based on recommendations from the CDC, Department of Public Health, and our own best practices.

**REMINDER.** Wear your facemasks, wash your hands frequently, use hand sanitizer, don't touch your face, stay at home and social distance. If you experience symptoms of COVID-19, contact your medical professional immediately and let your administrator know. Residents of Lesley Gardens and Ocean View Plaza can receive free COVID-19 testing at the Senior Coastsiders every Thursday from 9:00am to 11:00am. Call 650-726-9056 to schedule an appointment. Residents of our other properties should contact their medical providers regarding testing options. If you test positive for COVID-19, please self-isolate and let your administrator know. As you may have seen on the news, the vaccine rollout is not as smooth as we all might have hoped. In addition, even after being vaccinated, it will still be necessary to wear facemasks and maintain social distancing.

**STATS.** As of Monday, January 11th, San Mateo County had 29,199 cases of COVID-19 and 268 deaths. Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

**COVID-19 Case Tracking by Property as of 1/13/2021:Residents**

	Current Cases	Recovered Cases (Residents Released from Mandatory Quarantine)
Lesley Terrace		1
Lesley Towers	1	
Lesley Plaza		
Lesley Gardens		2
Ocean View Plaza		

**Employees**

	Current Cases	Recovered Cases (Employees Released to Work by Public Health Nurse)
Lesley Terrace		8

Lesley Towers & Lesley Plaza	3	1
Lesley Gardens & Ocean View Plaza		

**December 31, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS AND ON OUR GROUNDS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**MANDATORY REGIONAL STAY AT HOME ORDER.** San Mateo County is still under the mandatory stay at home order. The Bay Area now has 9.5% capacity left in ICU's. If hospitalization numbers don't improve by January 8, the lockdown will be extended. PLEASE STAY HOME FOR THE HOLIDAYS!

**VACCINE.** Thank you to everyone who participated in the vaccine survey distributed last week. Your input is very valuable. The results varied depending on the building, but it appears that roughly 50% of residents wish to get the vaccine. We will distribute a "Vaccine FAQ" (frequently asked questions) in the coming days to address some of your concerns. I am still waiting to hear from the CDC and CVS Pharmacy as to whether or not our properties have been accepted into the federal vaccine partnership program. I will keep you posted.

**GIFT BAGS.** We are glad you were pleased with the holiday gift bags. Thank you for the many kind comments. The activities booklet was donated to us by Katie Wade, the director of Creative Spark, a division of Covia affordable senior housing. I enjoyed participating in the booklet activities in a Zoom meeting with Ms. Wade and thought you might also enjoy them. Drawing and coloring with crayons definitely helped me "escape" for a little while. I hope you also found them to be a temporary distraction during these stressful days. If the booklet wasn't your cup of tea, please deposit it in a recycling container along with the bag.

**COVID CASES.** As we move through the holidays, we continue to see an increase in COVID-19 cases. LSC's affected individuals are self-isolating and recovering. All employees wear appropriate PPE at all times during work hours, as required. We are required to protect the privacy of employees and residents, so please do not ask who has tested positive, as we will not be able to share this information with you.

**NEW YEAR.** As we begin this new year, please keep up the great work of wearing facemasks, social distancing, staying home and washing hands. Here is hoping 2021 is better for all of us!

**STATS.** As of Tuesday, December 29, San Mateo County had 24,246 cases of COVID-19 and 217 deaths. In December, Lesley Terrace had seven employees test positive for COVID-19 and Lesley Towers/Lesley Plaza had one employee test positive for COVID-19. In December, Lesley Terrace had one resident test positive for COVID-19. This resident has **not** been in the building since testing positive, and internal contact tracing was completed.

Below are two charts showing the cumulative number of residents and staff who have tested positive for COVID-19 since March 2020. The first chart is residents and the second chart is staff.

	Lesley Terrace	Lesley Towers	Lesley Plaza	Lesley Gardens	Ocean View Plaza
Residents	1	0	0	2	0

	Lesley Terrace	Lesley Towers / Lesley Plaza	Lesley Gardens / Ocean View Plaza
Staff	7	1	0

**December 10, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**COVID CASE.** A Lesley Towers/Lesley Plaza employee has tested positive for COVID-19. This employee has worn appropriate PPE at all times during work hours, as required. We have completed contact tracing and this employee had no contact with the rest of the staff and/or residents after being exposed. We are protecting the privacy of this employee. Please don't ask who it is as we will not be able to share this information with you. We are working with the County and continue to monitor all of our properties closely. We continue to take all available steps to control the spread of infection, based on recommendations of the Department of Public Health and our own best practices. As an affordable housing provider, Lesley Senior Communities provides housing and social support and is not a health care provider.

**STAFFING.** Due to COVID-19 and the flu season LSC is experiencing serious staff shortages. Things are going to be tough for at least the next 3-4 weeks. Please have patience with staff and each other.

**STATS.** As of Wednesday, December 9, San Mateo County had 16,884 cases of COVID-19 and 177 deaths. To date Lesley Gardens has had two residents test positive for COVID-19 (September). Lesley Terrace has had two employees test positive for COVID-19 (one in November and one December.) Lesley Towers/Lesley Plaza has had one employee test positive for COVID-19 (December).

**December 9, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACEMASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

This week's memo has a lot of information. Please read it all. We are now fully in the second wave of the COVID-19 pandemic and cases are surging everywhere. In addition, we are in the middle of flu season and LSC is experiencing serious staff shortages. Things are going to be tough for at least the next three weeks. Please have patience with staff and each other.

**COVID CASE.** Today there has been a second confirmed case of COVID-19 in an employee at Lesley Terrace, located in Belmont. This employee has worn appropriate PPE at all times during work hours, as required. We are working closely with the County on this situation.

We continue to monitor all of our properties closely and take all available steps to control the spread of infection, based on recommendations of the Department of Public Health and our own best practices. As an affordable housing provider, Lesley Senior Communities provides housing and social support and is not a health care provider.

**Purple Tier.** San Mateo County continues to be in the Purple Tier. Under the Purple Tier, the county's risk level is considered "widespread." **THIS IS THE MOST RESTRICTIVE TIER.**

**New State Stay-at-Home Order.** There is some confusion as most Bay Area counties have adopted the new "state" stay-at-home order that went into effect late Sunday (12/6), but San Mateo County has not. Why? The new order is imposed on a region when it has less than 15% capacity remaining in its hospital intensive care units (ICUs). Certain Bay Area counties have adopted the order early, prior to reaching that 15% capacity. San Mateo County has chosen not to adopt the order early. Once the new order takes effect in a region, it will last for at least three weeks. After three weeks, the region will be assessed weekly. If San Mateo County reaches 15% capacity in its hospital ICUs, it will adopt the new stay-at-home order. I will keep you posted.

What is the difference between the old and new stay-at-home orders? Great question! The differences apply primarily to businesses (see below).

- Under the old order, all nonessential businesses and restaurants – even if operating outdoors – must cease operations by 10:00pm.
- Under the new order, businesses must close or operate at reduced capacity. The new order applies to restaurants for all on-site dining, hair salons, personal care services, museums, movie theaters, among others. Retail stores and shopping centers can stay open indoors at 20% capacity. Churches and places of worship can hold outdoor services. Grocery stores must reduce capacity from 50% to 20%.

**What should LSC residents be doing?** Nothing has really changed for LSC residents.

- Wear your facemask everywhere, except when you are alone in your apartment. (Put your facemask on when answering your door.)
- Continue to stay at home except for essential activities. (Essential activities include trips to doctors/hospitals, grocery stores, pharmacies, banks and gas stations.)
- Stay in your unit when you're in your building and do not linger in common areas.
- No visitors except for essential visitors or those providing homecare services. (Essential visitors are people bringing you food, medications or essential supplies.)
- Do not socialize with friends or neighbors who do not live in your unit.
- You can still go outside alone or with members of your household (household = your apartment) as long as you do not engage in any interaction with members of other households.
- Wash your hands thoroughly with soap and water for 20 seconds *frequently* throughout the day, and especially after you return to your apartment.
- Use hand sanitizer frequently when not in your unit.
- Do not touch your eyes, nose or mouth. (A good rule is "no hands above your neck.")

- Physical distancing - maintain a physical distance of at least 6 feet between you and other people.
- No more than two people in an elevator at one time.

**FACEMASKS.** I have received complaints from residents that other residents are not wearing facemasks in common areas and/or are not wearing facemasks properly. All residents must wear facemasks everywhere on our properties, including apartment patios, building terraces and parking garages. The only time you are not required to wear a facemask at our properties is when you are alone in your apartment. As staff, we can require residents to wear facemasks, but for enforcement the police will need to be involved. I truly hope that staff and residents are not put in the position of calling the police. In addition, not wearing a facemask may result in a lease violation.

For those of you who are following the rules, I understand the frustration of seeing other residents not doing so; however, if you encounter a resident who is not, please remember that you can only control your own actions. Stay six feet away and wear your facemask.

Also please note that your facemask must cover your nose and mouth. And please make certain to wear a clean mask for effectiveness. Disposable masks are for daily use and are to be thrown away after each day. Cloth masks need to be washed. The CDC recommends washing your mask after each use, and you can wash it in a washing machine or by hand. Don't be afraid to wash your masks along with your regular laundry.

In the coming weeks, LSC will be providing residents with another set of cloth masks.

**Caregivers.** If your caregiver tests positive for COVID-19 you must inform the office immediately and isolate for 14 days.

**Travel.** Separate from the old and new stay-at-home orders, ALL NON-ESSENTIAL TRAVEL IS RESTRICTED STATEWIDE.

**Vaccine.** A vaccine is coming soon, *but distribution will take time*. We must protect ourselves and each other until it is available. Please do not let your guard down.

**STATS.** As of Monday, December 7, San Mateo County had 16,371 cases of COVID-19 and 177 deaths. To date Lesley Gardens has had two cases of COVID-19 in residents (September) and Lesley Terrace has had two COVID-19 cases in employees (one in November and one today).

**December 1, 2020**

**Update**

**REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS  
(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Purple Tier.** Due to the surge in COVID-19 cases (85% increase from October to November), San Mateo County was moved back into the Purple Tier on Saturday, November 28. Under the Purple Tier, the county's risk level is considered "widespread." **THIS IS THE MOST RESTRICTIVE TIER.**

- The current stay-at-home order will be in place until at least December 21.

- Indoor gatherings among members of different households are banned.
- Outdoor gatherings can include people from only three households and must take place between 5:00am and 10:00pm, due to implemented curfew hours of 10:00pm – 5:00am.
- We expect the current stay-at-home order to be expanded in the days/weeks following Thanksgiving. We will keep you posted.
- The expanded stay-at-home order may cover all hours of the day, with only essential workers being allowed to leave home, so please plan ahead:
  - Get supplies, groceries, medications, etc., so you have what you need in advance.

At this time, residents of San Mateo County can still go outside alone or with members of their own household “as long as they do not engage in any interaction” with members of other households. (This *excludes* essential workers.) All nonessential businesses and restaurants – even if operating outdoors – must cease operations by 10:00pm. For LSC residents, a household is defined as the apartment you live in.

**Post-Thanksgiving.** If you shared Thanksgiving with other people who do not live in your unit, please pay special attention to your health right now. Remember it takes 2-14 days for symptoms to appear, so ideally you are self-quarantining for at least 14 days upon your return home to protect yourself, your neighbors and our staff. If you experience any symptoms of COVID-19, please contact your medical professional immediately. Also, you may be contagious up to three days *before* you experience any symptoms.

**QUICK REMINDER ON SYMPTOMS:**

The symptoms that the flu and COVID-19 share are:

Fever or feeling feverish/chills	Fatigue (Tiredness)
Cough	Sore throat
Shortness of breath or difficulty breathing	Runny or stuffy nose
Muscle pain or body aches	Headache
Some people may have vomiting and diarrhea, but this is more common in children.	

Differences between the flu and COVID-19 are:

- Flu can cause mild to severe illness, whereas COVID-19 seems to cause more serious illnesses in some people.
- COVID-19 seems to spread more easily than the flu.
- COVID-19 can take longer before people show symptoms and people can be contagious for longer.
- COVID-19 symptoms may include change in or loss of taste or smell.

**IF YOU EXPERIENCE SYMPTOMS AND YOUR DOCTOR IS NOT SURE IF IT IS THE FLU OR COVID-19, YOU SHOULD GET TESTED FOR COVID-19. PLEASE LET YOUR ADMINISTRATOR KNOW IF YOU ARE BEING TESTED FOR COVID-19. THIS INFORMATION WILL BE KEPT CONFIDENTIAL.**

**Holiday Season.** As we continue through this holiday season, please note that staff are not able to accept gifts of any kind. We know that residents are appreciative of staff, but please refrain from any gift giving, this includes food.

**Holiday Travel.** Though it is tempting to want to travel this holiday season to see family/friends, please refrain from doing so, unless for urgent matters, such as travel that is essential to your permitted work. COVID-19 cases are surging all across the country, so it is best to stay home. County Health officials urge residents to stay home, avoid non-essential travel, and do not gather indoors with other households. Per

County Health Officer Dr. Scott Morrow: “We continue to advise against traveling and want to reinforce that testing provides only a point-in-time result. A test during the incubation period is too early to detect the virus during the infectious period. So if you test negative before a trip, you may still present a risk of exposing others to COVID-19. A negative test does not clear you for visiting relatives.”

**Scams!** Stay safe and stay aware! Scammers can be very convincing! Identity theft is out there – be alert! Do not give your personal information out to anyone who contacts you – the IRS and your bank do not make phone inquiries! If an offer is too good to be true, trust your gut feeling and realize it probably isn’t true! Beware of telemarketers! You can always just hang up or not answer the phone to an unknown number!

- Do not give your Medicare number to anyone offering a free, unsolicited COVID test.
- Do not respond to offers of a “free” or “special virus kit.”
- Do not fall for scammers posing as contact tracers who ask for your Medicare number, social security number or bank information.
- Do not share your Medicare number with callers offering free equipment.

**STATS.** As of Sunday, November 29, San Mateo County had 14,458 cases of COVID-19 and 170 deaths. To date Lesley Gardens has had two cases of COVID-19 in residents (September) and Lesley Terrace has had one COVID-19 case in an employee (November).

**November 24, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**THANKSGIVING.** Since my last memo on November 16<sup>th</sup>, guidance from the CDC and local health professionals has become much stricter, and the predictions are that the number of COVID-19 cases will increase significantly over the holidays.

Gatherings with family and friends who do not live with you can increase the chances of getting or spreading COVID-19. Gatherings are not permitted at any Lesley Senior Communities’ property (building and/or grounds).

Before making your final decision about where to spend Thanksgiving, please consider the following:

- COVID-19 is contagious up to three days before someone experiences any symptoms. This means that you or someone you know may spread the virus without realizing it, because you or they have not had symptoms yet.
- COVID-19 is contagious up to ten days after someone begins experiencing symptoms.
- It can take 2-14 days to experience symptoms after exposure.
- Per the CDC, at least half of new infections are spread by people who have no symptoms and are unaware they are infectious to others.
- Unless you visit a household that has been quarantining for 14 consecutive days, it is not safe to go there.
- The vast majority of counties in California are in the most restrictive Purple Tier. Please consider this if you plan to travel outside of San Mateo County, which is in the Red Tier.

- There is a vaccine on the horizon, but we all need to stay healthy until it is available.

I know that the thought of spending Thanksgiving alone is depressing. I share that feeling with you. My extended family is local, but we are all staying home this year, alone. To ease the feelings of isolation, we are using other methods of communication, like email, text, telephone and Zoom. I will be watching Christmas movies by myself. It is a small price to pay to keep everyone safe.

If despite all of the risks you still plan to leave our buildings to gather with others for Thanksgiving, wear a face mask, stay six feet away from others (no hugging!), wash hands frequently, don't touch your face, and please plan to self-quarantine for 14 days upon your return.

**COVID Case.** In my November 16<sup>th</sup> memo, I reported that an employee self-reported that they tested positive for COVID-19 on November 15<sup>th</sup> and was isolating. As a result, we had 28 employees tested for COVID-19 (all Lesley Terrace staff plus any other employees who had contact with Lesley Terrace staff.) All 28 tests came back negative. I continue to be impressed by, and grateful to, all of our employees for the heroic measures they take each day by wearing all appropriate PPE and following all COVID-19 prevention protocols.

**Small Spaces.** Please be cautious when entering small spaces, like elevators and laundry rooms. Only two people are allowed in an elevator at one time. If you cannot maintain six feet of distance from someone in a laundry room (specifically the laundry room at Lesley Plaza), you must wait to enter until the other person has left.

**STATS.** As of Monday, November 23, San Mateo County had 13,334 cases of COVID-19 and 169 deaths. To date Lesley Gardens has had two cases of COVID-19 in residents (September) and Lesley Terrace has had one COVID-19 case in an employee (November).

### **November 16, 2020** **Update**

### **REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS** **(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**COVID CASE.** There has been one confirmed case of COVID-19 in an employee at Lesley Terrace, located in Belmont. Lesley Terrace is one of five properties owned and operated by Lesley Senior Communities in San Mateo County. Since the pandemic began, Lesley Senior Communities has followed the guidance of the CDC, as well as state and local officials. We continue to follow the most current protocols to help protect the health and safety of our residents and staff. This is the third reported case at LSC since the pandemic began and the first reported case of an employee testing positive.

On Sunday, November 15<sup>th</sup>, the employee self-reported that they tested positive for COVID-19 that day. This employee has worn appropriate PPE at all times during work hours, as required. We feel that this will be an isolated case. Based on what we know at this time, the employee was most likely infected by someone in the employee's household. Today we have completed contact tracing and have notified any individuals at LSC who may have come into contact with this employee for more than 15 consecutive minutes. Those individuals are in the process of getting tested. We are working closely with the County on this incident and the County will do its own contact tracing as well.

We continue to monitor all of our properties closely and take all available steps to control the spread of infection, based on recommendations of the Department of Public Health and our own best practices. As an affordable housing provider, Lesley Senior Communities provides housing and social support and is not a health care provider.

All LSC residents need to continue doing the following:

1. Shelter-in-place when on site
2. Wear a face mask
3. Maintain social distancing (6 feet)
4. Wash hands frequently
5. Avoid touching eyes and mouth

We are very grateful to this employee for promptly communicating with us at the onset of symptoms and for getting tested immediately.

**RED TIER.** As of yesterday, November 16, San Mateo County is back in the Red Tier. Under the Red Tier, the county’s risk level is considered “substantial.” Face masks, social distancing and limited gatherings remain in effect. Per Governor Newsom’s press conference at noon today, California is now pulling “an emergency brake.” Daily cases in California have doubled in the last 10 days, the fastest increase yet. Forty counties, including San Mateo County, are moving backwards and the majority of counties in the state are back to the Purple Tier.

- **Purple** – the virus is widespread in the county
  - *Most* non-essential indoor business operations are closed
- **Red** – there is a substantial spread of the virus in the county
  - *Some* non-essential indoor business operations are closed

**COVID FATIGUE.** After months and months of dealing with the constant threat of illness, I know we are all tired of COVID-19. This is what health experts are calling “COVID fatigue,” and it can lead to getting careless about the precautions everyone knows they need to take (washing hands, wearing masks, maintaining physical distance). We are now experiencing the coldest months of the year, flu season, and the second surge in COVID-19 cases across the country. My message to you is that this is not the time to let your guard down.

### **SYMPTOMS.**

Below is another reminder of COVID-19 symptoms. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

✓ Fever or chills	✓ Headache
✓ Cough	✓ New loss of taste or smell
✓ Shortness of breath or difficulty breathing	✓ Sore throat
✓ Fatigue	✓ Congestion or runny nose
✓ Muscle or body aches	✓ Nausea, vomiting, or diarrhea

Because these symptoms are similar to flu symptoms, and we are now in flu season, don't assume you have the flu. If you are experiencing these symptoms, contact your medical professional immediately and get tested. You can request to be tested for both the flu and COVID-19.

**THE NEXT SIX WEEKS.** The current guidance from health officials is this: it is in the best interests of everyone to cancel Thanksgiving and Christmas plans and to stay home. Embrace a virtual holiday instead, by visiting family/friends via Zoom, telephone, FaceTime, etc. It is perfectly acceptable to say you're focusing on your own safety and you would rather stay home. It is increasingly clear that dinner parties and other intimate gatherings are playing a big part in the growing "second wave" of the virus.

**Travel.** Per the California Department of Public Health: "You can travel for urgent matters or if such travel is essential to your permitted work." Avoid traveling long distances for vacations, holidays or pleasure. If you leave our buildings to gather with others, and you don't adhere to at least the following recommendations, please plan to self-quarantine for 14 days upon your return.

- Safe – outside is safer; gather outside and follow safety guidelines
- Small – limit gatherings to no more than 3 households
- Short – limit gatherings to no more than 2 hours
- Stable – do not participate in multiple gatherings with many different households

**STATS.** As of Sunday, November 15, San Mateo County had 12,565 cases of COVID-19 and 168 deaths. To date Lesley Gardens has had 2 cases of COVID-19 and 1 employee of Lesley Terrace has tested positive.



**November 13, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** As of **November 9th**, San Mateo County continues to be in the Orange Tier / Tier 3. Under the Orange Tier, the county's risk level is considered "moderate." Face masks, social distancing and limited gatherings remain in effect.

**Holidays.** With the holidays rapidly approaching, we all must continue to be very careful with respect to the spread of COVID-19. Gatherings are not permitted at any of our buildings. If you choose to celebrate the holidays outside of our buildings with family/friends we ask that you remain diligent, wear face masks, maintain social distancing, and wash hands frequently. If you plan to travel outside of San Mateo County,

or stay with family/friends during the holidays, we ask that you please inform the administrator and adhere to the 14-day quarantine upon your return. Remember that other counties, cities, states may be experiencing surges in cases.

Louise Rogers, chief of San Mateo County Health, has advised “vigilance and caution” to keep infection rates low during the holidays. Below are the four-step guidelines issued by the Association of Bay Area Health Officials as the temperatures drop and families/friends might gather to celebrate the holidays. If you leave our buildings to gather with family/friends please keep these in mind:

- Safe – outside is safer; gather outside and follow safety guidelines
- Small – limit gatherings to no more than 3 households
- Short – limit gatherings to no more than 2 hours
- Stable – do not participate in multiple gatherings with many different households

Please, please, please be careful!

**Resident Ideas.** Through our recent resident welfare checks and surveys we have received some great ideas for activities which help us to remain active and engaged during the pandemic, and to cope with the social isolation. Thank you so much to everyone who shared! If you have other ideas or suggestions, please email me! Below are some of the activities residents are doing or may want to try:

Contacting friends and family by email, phone, video chat, Zoom, FaceTime, Skype, etc., using laptops, PC's, tablets, smart phones, etc.

On-line classes and webinars

Learning new things, learning a new language

Virtual museum tours

Virtual tours of other towns, countries

Tutoring students over Zoom

Crafts, crochet, knitting, embroidery

Making greeting cards, other crafts

Coloring, painting, drawing and other artwork

Cooking, cleaning, organizing

Going for drives, running errands

Entertainment – movies/TV/Netflix

Internet news and research

Listening to music, playing guitar

Pet care, walking dog, brushing cat, playing with pets

Exercise, dance, walk outside, walk in place inside, set step count goals, yoga, Pilates, stretch

Jigsaw puzzles and crossword puzzles

Reading books, magazines, newspapers (hard copies and on-line)

Listening to radio, podcasts, police scanner, audio books

Socially distanced outdoor visits with family and friends

Writing prose and poetry

Virtual church

Therapy over the phone or via Zoom

Watching sports

YouTube (finding old movies, old TV shows, as well as current entertainment)

Computer games, on-line solitaire, old-fashioned playing cards

Library - curbside delivery of books and access to other free things

Local groups with various interests who meet over Zoom

Thank you so much to everyone who shared! If you have other ideas or suggestions, please email me!

Happy Thanksgiving to all of our residents and staff. Be safe.

**STATS.** As of Tuesday, November 10, San Mateo County had 12,127 cases of COVID-19 and 165 deaths. Lesley Gardens had 2 cases of COVID-19, as I mentioned in the September 14<sup>th</sup> memo. Those 2 cases have recovered. No new cases have been reported.



**October 28, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Orange Tier.** As of **October 26th**, San Mateo County has moved into the Orange Tier / Tier 3. Under the Orange Tier, the county's risk level is considered "moderate." Face masks, social distancing and limited gatherings remain in effect. The easing of certain restrictions on businesses, indoor and outdoor gatherings will take effect on October 28<sup>th</sup> and include the following:

- Shopping malls can open indoor with modifications that include closed common areas and reduced capacity in food courts
- Restaurants, Bars/Breweries, Movie Theaters and Places of Worship can open indoors with modifications (open at 50% capacity or 200 people, whichever is fewer)
- Gyms, including indoor pools, can open indoors with modifications (capacity limited to 25%)
- Hotels can open with modifications
- Museums can open indoors with modifications (indoor activities limited to 50% capacity)
- Travel – the move to Orange does not change guidance from state and local health officials regarding travel and holiday gatherings. You can travel for urgent matters or if such travel is essential to your permitted work. Even though businesses around the state are opening up, avoid travelling long distances for vacations or pleasure as much as possible.

Per Dr. Scott Morrow, the San Mateo County Health Officer, "We are quickly moving towards Halloween and the holiday season. We can't stress enough: wear your face covering, wash your hands, avoid close-contact with anyone not in your household. We have too much riding on our progress to go backwards now. Our comeback depends on all of us."

My concern, as always, is the effect on our residents as the outside community eases restrictions. Please continue to be extra careful, especially when you are out in the wider community. Wear your facemask, maintain social distancing, wash your hands and don't touch your face!

**Fall back.** Daylight saving time ends at 2:00am on Sunday, November 1<sup>st</sup>. Before you go to bed on Saturday, October 31<sup>st</sup>, don't forget to set your clocks back one hour.

**Vote.** The election is Tuesday, November 3<sup>rd</sup>. Don't forget to vote!

If you are mailing in your vote-by-mail ballot it must be postmarked by Tuesday, November 3<sup>rd</sup>.

If you are returning your vote-by-mail ballot in person or dropping it in a drop box, it must be delivered no later than the close of polls at 8:00pm on November 3<sup>rd</sup>.

If you prefer, you may vote early in person now through November 2<sup>nd</sup>. Use this website to determine where to go and what the hours are: <https://caearlyvoting.sos.ca.gov/>

**STATS.** As of Tuesday, October 27, San Mateo County had 11,232 cases of COVID-19 and 159 deaths. Lesley Gardens had 2 cases of COVID-19, as I mentioned in the September 14<sup>th</sup> memo. Those 2 cases have recovered. No new cases have been reported.



**October 23, 2020**  
**Update**

**REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS**  
**(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Red Tier.** As of **October 21**, San Mateo County is still in the Red Tier. Under the Red Tier, the county's risk level is considered "substantial." Face masks, social distancing and limited gatherings remain in effect. If San Mateo County does not continue to meet the state's thresholds, it could be placed again in the more restrictive Purple Tier. Below is a reminder about what the Tiers mean:

- **Purple** – the virus is widespread in the county
  - *Most* non-essential indoor business operations are closed
- **Red** – there is a substantial spread of the virus in the county
  - *Some* non-essential indoor business operations are closed
- **Orange** – there is moderate spread of the virus in the county
  - *Some* business operations are open with modifications
- **Yellow** – there is minimal spread of the virus in the county
  - *Most* business operations are open with modifications

You may have heard that San Francisco County has recently moved from the Orange Tier to the Yellow Tier. This applies ONLY to San Francisco County, not San Mateo County. Please continue to be extra careful as other counties move to less restrictive tiers. Wear your facemask, maintain social distancing, wash your hands and don't touch your face!

**Gyms and Salons.** Some gyms and beauty salons are re-opening (with restrictions) in San Mateo County. If you visit places like these, please take all necessary precautions. At a minimum, wear a face mask. When you return to your building, please wash/sanitize your hands, make sure your face mask is on, maintain at least 6 feet of social distancing from other residents and staff, and no more than two people in the elevator. As you come into contact with more people outside of Lesley Senior Communities, please be diligent in protecting yourself and your neighbors from any possible spread of COVID-19. We have a high-risk resident population.

For those who are frustrated by other residents resuming their activities outside the building, please remember that you can't control other people's choices. Please take care of yourself by wearing a face mask and keeping your social distance.

**Food.** We are having a problem that I'm hoping residents can help with. Some residents, or their caregivers or family members, are putting unwanted food in the common areas. We are finding food items left around the buildings like raw chicken, milk, food containers with rotting food in them that were delivered to our residents by Meals-on-Wheels, Samaritan House and Self-Help, etc. The food is unsafe to consume, leaks onto the carpet, and attracts vermin. Our staff are working very hard to keep the buildings cleaned and sanitized for the health and safety of everyone. Please do your part by not leaving food of any kind in a common area. This includes canned goods, produce and all other perishable foods. This is a serious health and safety concern. Residents should not eat anything left in a common area, and those who continue to leave food may be subject to a lease violation.

**Outside Caregivers.** Attached to this memo is a flyer in three languages. If you have an outside caregiver, please give them the attached flyer. It contains information we have previously distributed to these caregivers, but we want to reinforce this information. (If you do not have an outside caregiver, you may throw the attached flyer away.) For the protection of ALL residents, we want to ensure that all outside caregivers receive this flyer and that they continue to follow our COVID-19 prevention protocols.

Again, with some counties loosening restrictions, we want to remind everyone who enters our buildings to be extra diligent.

**Flu Shots.** You're probably tired of me saying this, but if you have not already done so, please get your flu shot! Flu shots are being offered at Walgreens, CVS, Kaiser and at San Mateo County Medical Center or through your own MD.

**New SSC.** We are pleased to announce that Lisa Heath has joined us to fill the Lesley Terrace Social Services Coordinator position! Lisa has been very busy acclimating to her new role, which she began on October 5th. Lisa brings experience and enthusiasm to her position of assisting Lesley Terrace residents with linkage to resources, and advocating as needed. As residents continue to shelter-in-place, Lisa can best be reached by calling her direct line at 593-1827 during her work week (Monday – Friday, 8:00a.m. – 4:30p.m.) Please join us in giving Lisa a warm welcome. We are happy to have her at Lesley Terrace as part of our Lesley Senior Communities team! (For assistance at Lesley Towers, please continue to call Lynne Murphy, Director of Resident Services at 650-348-8807.)

**STATS.** As of Tuesday, October 20, San Mateo County had 10,918 cases of COVID-19 and 157 deaths. Lesley Gardens had 2 cases of COVID-19, as I mentioned in the September 14<sup>th</sup> memo. Those 2 cases have recovered. No new cases have been reported.

**October 9, 2020**

**Update**

**REMINDER: YOU MUST WEAR A FACE MASK AT ALL TIMES IN OUR BUILDINGS  
(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Red Tier.** As of October 7, San Mateo County is still in the Red Tier (Stage 3). Under the Red Tier, the county's risk level is considered "substantial." Face masks, social distancing and limited gatherings remain in effect. If San Mateo County does not continue to meet the state's thresholds, it could be placed again in the more restrictive Purple Tier (Stage 4).

**Flu.** Flu (influenza) activity peaks between December and February. This year we will be dealing with the flu and COVID-19. For the flu, the CDC recommends getting your flu shot in September/October, so this is another *friendly reminder* to please get your flu shot. Check with your personal MD if you have questions about this. Flu shots are being offered at Walgreens, CVS, Kaiser and at San Mateo County Medical Center or through your own MD. (Lesley Senior Communities will not have vendors at our locations to provide flu shots.)

**Flu vs. COVID-19.** This year it is more important than ever to pay attention to your body and any symptoms you may develop. Both the flu and COVID-19 are contagious respiratory illnesses, but they are caused by different viruses. Both are spread mainly by droplets made when people cough, sneeze or talk. There is a vaccine to help protect against the flu, but there is currently no vaccine to prevent COVID-19. It is possible to have the flu and COVID-19 at the same time.

The symptoms that the flu and COVID-19 share are:

- Fever or feeling feverish/chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue (tiredness)
- Sore throat
- Runny or stuffy nose
- Muscle pain or body aches
- Headache
- Some people may have vomiting and diarrhea, but this is more common in children than adults.

Differences between the flu and COVID-19 are:

- Flu can cause mild to severe illness, whereas COVID-19 seems to cause more serious illnesses in some people.
- COVID-19 seems to spread more easily than the flu.
- COVID-19 can take longer before people show symptoms and people can be contagious for longer.
- COVID-19 symptoms may include change in or loss of taste or smell.

**IF YOU EXPERIENCE SYMPTOMS AND YOUR DOCTOR IS NOT SURE IF IT IS THE FLU OR COVID-19, YOU SHOULD GET TESTED FOR COVID-19. PLEASE LET YOUR**

**ADMINISTRATOR KNOW IF YOU ARE BEING TESTED FOR COVID-19. THIS INFORMATION WILL BE KEPT CONFIDENTIAL.**

**Face Masks:** Please remember, as residents of Lesley Senior Communities, you are required to wear face masks in all areas of our buildings, including outdoor spaces. The only place you aren't required to wear one is when you are alone in your apartment.

**TO PROTECT YOURSELF AND OTHERS, AVOID THE FOLLOWING COMMON MASK-WEARING MISTAKES:**

- It is NOT recommended to wear bandanas, gaiters or masks with exhalation valves or face coverings.



- Don't touch your mask while it is being worn.
- Don't wear the mask under your chin with your nose and mouth exposed.



- Don't leave your nose or mouth uncovered.



- Don't remove the mask while around others in public.
- Don't share your mask with anyone else.

**Lease Violation.** COVID-19 is a pandemic which threatens the health and safety of our residents. All leases have some version of the following language, either in the lease or in the house rules:

“Other rules and regulations will be posted by Management, from time to time, on or about the premises. These rules and regulations will be posted to ensure the effective administration of the project, and for safety reasons...and must be strictly observed by all Tenants.”

The wearing of face masks is a rule for safety reasons and must be strictly observed by all residents. LSC provided 10 washable/reusable face masks to all residents on 7/22/2020. Please use them for your safety and the safety of others, and to avoid a lease violation.

Outside Caregivers must also wear face masks in the same way as required of residents. Please remember that you are responsible for requiring that your guests wear face masks and this includes your caregivers. If your guests or caregivers do not wear face masks, this may result in a lease violation for you.

**STATS.** As of Tuesday, October 7, San Mateo County had 10,347 cases of COVID-19 and 154 deaths. Lesley Gardens had 2 cases of COVID-19, as I mentioned in the September 14<sup>th</sup> memo. Those 2 cases have recovered. No new cases have been reported.

### **September 30, 2020** **Update**

### **REMINDER: YOU MUST WEAR A FACE COVERING AT ALL TIMES IN OUR BUILDINGS** **(EXCEPT WHEN ALONE IN YOUR APARTMENT)**

**Red Tier.** Effective September 22<sup>nd</sup>, San Mateo County moved from the Purple Tier (Stage 4) to the Red Tier (Stage 3). Under the Red Tier, the county's risk level is considered “substantial.” Face coverings, social distancing and limited gatherings remain in effect. If San Mateo County does not continue to meet the state's thresholds, it could be placed again in the more restrictive Purple Tier (Stage 4). The following new activities/business operations are allowed:

- Restaurants indoors (max 25% capacity or 100 people, whichever is fewer)
- All retail indoors (max 50% capacity)
- Shopping centers, swap meets indoors (max 50% capacity, closed common areas)
- Personal care services – hair and nail salons, barbershops (open with modifications)
- Museums, zoos and aquariums (max 25% capacity)

- Places of worship (max 25% capacity or 100 people, whichever is fewer)
- Movie theaters indoors (max 25% capacity or 100 people, whichever is fewer)
- Gyms and fitness centers indoors (max 10% capacity)
- Under this tier system, bars, breweries and distilleries where no meals are served remain closed

As San Mateo moves from the Purple Tier to the Red Tier, please continue to be extra careful. As things open up, seniors are at even greater risk. Now is not the time to let down our guard. Please, please continue to do the following:

- Wear facemasks outside of your apartment and inside when someone enters or delivers.
- Maintain 6 feet of physical distance between yourself and others.
- Maximum of 2 people in elevator at one time. Please have patience.
- Avoid crowds.
- Wash your hands frequently for at least 20 seconds with soap and warm water.
- Use hand sanitizer.
- Don't touch your face.
- Keep at least two weeks of supplies in your apartment.
- Shelter in place as much as possible.
- Pay attention to your health. If you experience any symptoms of COVID-19, contact your doctor immediately and inform your administrator. Symptoms include: fever above 99.5 degrees, cough, shortness of breath, loss of taste or smell, bluish lips or face, confusion.

**Wildfires.** Fire season is not over! Keep an eye on the news and prepare as much as possible. Pack a "To Go" bag. There may be very little notice of an evacuation. Things to pack:

- Medications / Eye Glasses / Hearing Aids
- Toiletries
- Passports and other important documents
- Clothes for two or three days
- Battery operated laptop/radio/phone charger
- Pet carrier, pet medications, pet food

**SMC ALERT.** Sign up for emergency alerts at <https://hsd.smcsheriff.com/smcalert>. SMC Alert is an alert notification system used to immediately contact you during urgent or emergency situations. It is free and available in all cities and towns in San Mateo County. You can set alerts to send emergency and non-emergency text and voice messages to your:

- Email accounts
- Cell & smart phones, tablets (text messages)
- Cell phone voice messages
- Land line voice messages

**Power Outages.** PG&E will continue to conduct planned power outages throughout the fall. Most *planned* blackouts will occur between 3:00pm and 10:00pm and will last between 60 and 90 minutes. PG&E offers various kinds of outage notifications. PG&E customers who are interested in ZIP code notifications can sign up for voice or text message alerts by calling 1-877-9000-PGE or texting "ENROLL" to 97633.

**During a power outage please note that elevators and garage doors will not be working (except for Lesley Towers). We have limited staff to assist should this happen, so you may need to wait until the power returns. If you have a medical emergency call 911.**

**Heat.** Heat waves are still expected as we move into October. Things to remember on hot days:

- Drink plenty of liquids
- The best time to be outdoors is before 10:00am and after 6:00pm
- Close blinds during the day
- Keep windows closed during the day
- Take cool baths or showers, keep a cool cloth around your neck
- Turn off lights and other electronics that emit heat
- Wear appropriate light and breathable clothing. Use light bed linens.
- Avoid outdoor exercise, chores or strenuous activity
- Keep steam down, such as hot showers and cooking meals
- Keep plenty of ice in the freezer, if you have a refrigerator in your unit

**Flu Shots.** Another reminder to get your flu shot. Please check with your personal MD if you have questions about this. Flu shots are being offered at Walgreens, CVS, Kaiser and at San Mateo County Medical Center or through your own MD. (Lesley Senior Communities will not have vendors at our locations to provide flu shots.)

**Outside Caregivers.** Tell your caregiver to wear a mask while in your apartment. Tell your caregiver they must sign in at the front desk (this applies to Lesley Terrace, Lesley Towers and Lesley Gardens.) Be sure to wash your hands after your caregiver leaves.

**Driving with Others.** Wear a facemask when in a car with other people.

**After Hours Maintenance Calls.** When calling maintenance after hours, please note that depending on the situation, staff may not arrive for up to two hours. Please have patience and do not yell at staff. Reminder: you must wear a mask in your apartment when any staff member is present.

**STATS.** As of Sunday, September 27, San Mateo County had 9,897 cases of COVID-19 and 150 deaths. Lesley Gardens had 2 cases of COVID-19, as I mentioned in the September 14<sup>th</sup> memo. No new cases have been reported.

### **September 18, 2020**

#### **Update**

On August 28<sup>th</sup> Governor Newsom announced his “Blueprint for a Safer Economy.” The blueprint is a plan for living with COVID-19 for the long haul. It is a four-tier color coded system meant to impose certain criteria for tightening or loosening restrictions on activities, depending on how certain COVID-19 data looks in each county at certain times. Depending on testing data, and other information, a county can move forward or backward within the tiers. The tiers are:

- **Purple** – the virus is widespread in the county
  - *Most* non-essential indoor business operations are closed
    - More than 7 new cases daily per 100,000 residents & more than 8% positive tests
- **Red** – there is a substantial spread of the virus in the county
  - *Some* non-essential indoor business operations are closed
    - Between 4-7 new cases daily per 100,000 residents & between 5-8% positive tests
- **Orange** – there is moderate spread of the virus in the county

- *Some* business operations are open with modifications
  - Between 1-3.9 new cases daily per 100,000 residents & 2-4.9% positive tests
- **Yellow** – there is minimal spread of the virus in the county
  - *Most* business operations are open with modifications
    - Less than 1 case daily per 100,000 residents & 2% positive tests

San Mateo County is currently in the **PURPLE** tier. Seniors in affordable housing will not see a significant loosening of restrictions until the yellow tier is maintained for a period of time to be determined by the county. The system is a bit confusing, so if you would like further information please check out this link: <https://covid19.ca.gov/safer-economy/>

Contact Tracing. I have received a few questions about contact tracing at our buildings. Contact tracing is conducted for close contacts of laboratory-confirmed or probable COVID-19 cases. Per the CDC, for COVID-19 a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic individuals, 2 days prior to positive specimen collection) until the time the individual is isolated. Immediately upon being informed that a resident, staff member, outside caregiver, or outside vendor has tested positive for COVID-19 we contact the San Mateo Communicable Disease Control Program (SM CD Control) and the Public Health Nurse. We also immediately work with the affected individual to obtain information on close contacts. Those close contacts are contacted by our staff with instructions. They may also be contacted by someone from SM CD Control and/or the Public Health Nurse for the county’s contact tracing program. We report all COVID-19 cases to SM CD Control and the Public Health Nurse and follow their instructions. We also help them with their contact tracing if we can, as in most cases we are able to identify impacted individuals faster than outside organizations can. All names of individuals are kept confidential. Contact tracing is performed to help reduce the spread of COVID-19 and to prevent COVID-19 clusters in our buildings. To date LSC has had two positive COVID-19 cases in residents and zero in staff.

Flu Shots. The CDC is recommending getting a flu shot, especially this year during the pandemic. While it doesn’t prevent COVID-19, it can help prevent getting the “regular” flu. Please check with your personal MD if you have questions about this. Flu shots are being offered at Walgreens, CVS, Kaiser and soon at San Mateo County Medical Center or through your own MD.

- Lesley Senior Communities will not have vendors at our locations to provide flu shots.

Outside Caregivers. If you have an outside caregiver, it is extremely important that you tell your caregiver to wear a mask while in your apartment. Please also tell your caregiver they must sign in at the front desk (this applies to Lesley Terrace, Lesley Towers and Lesley Gardens.) Be sure to wash your hands after your caregiver leaves.

Meal Deliveries. Please wear a facemask when accepting meal deliveries from staff, Meals on Wheels, Samaritan House, etc.

Package Deliveries. Please wear a facemask when accepting package deliveries.

After Hours Maintenance Calls. If you have an emergency after hours, absolutely call the emergency maintenance phone number. I would just ask that you use your judgment on whether the issue is something that can wait until the following workday. Again, emergencies are generally things like water leaks, clogged toilets or electrical in nature. Examples of things that are not emergencies are problems with mini-blinds, problems with TVs, or lightbulb replacements. Our maintenance staff is working extremely hard during regular business hours and unless something is a true emergency, I

wish to allow them their time off after hours and on weekends and holidays to be with their families. Please consider this before making that call. And just a reminder: you must wear a mask in your apartment when any staff member is present.

STATS. As of Wednesday, September 16, San Mateo County had 9,332 cases of COVID-19 and 142 deaths. Lesley Gardens had 2 cases of COVID-19.

**September 14, 2020**  
**Update**

There has been one more confirmed case of COVID-19 at Lesley Gardens, which was identified through the contact tracing of the original case from 9/4. Both individuals are residents and both are currently in the hospital. As of today, we have only these two reported cases of COVID-19 within Lesley Senior Communities.

We continue to monitor all of our properties closely and take all available steps to control the spread of infection, based on recommendations of the Department of Public Health and our own best practices. As an affordable housing provider, Lesley Senior Communities provides housing and social support and is not a health care provider.

All LSC residents need to continue the following:

6. Continue to self-isolate
7. Maintain social distancing (6 feet)
8. Wash hands frequently
9. Avoid touching eyes and mouth

**September 4, 2020**  
**Update 4:00pm**

There has been one confirmed case of COVID-19 at Lesley Gardens, located in Half Moon Bay. Lesley Gardens is one of five independent living properties owned and operated by Lesley Senior Communities in San Mateo County. Since the pandemic began, Lesley Senior Communities has followed the guidance of the CDC, as well as State and Local officials. We continue to follow the most current protocols to help protect the health and safety of our residents and staff. This is the first reported case at one of our properties since the pandemic began.

On September 4th, a resident of Lesley Gardens was admitted to the hospital with Coronavirus-like symptoms. The hospital administered a Coronavirus test. On September 4<sup>th</sup>, the resident reported the positive test result to the Lesley Gardens Administrator. Based on what we know at this time, the resident was infected by an outside caregiver who has also tested positive for COVID-19. Today we have completed contact tracing and have notified any individuals who may have come into contact with the resident or caregiver over the last 14 days. Those individuals are in the process of getting tested and have agreed to quarantine for 14 days.

We continue to monitor all of our properties closely and take all available steps to control the spread of infection, based on recommendations of the Department of Public Health and our own best practices. As

an affordable housing provider, Lesley Senior Communities provides housing and social support and is not a health care provider.

All LSC residents need to continue the following:

10. Continue to self-isolate
11. Maintain social distancing (6 feet)
12. Wash hands frequently
13. Avoid touching eyes and mouth
14. Wear your mask when outside of your apartment and when another person is present in your apartment

We are so grateful to the resident for reporting the test results to us. We strongly encourage any resident who has had contact with any individual who tested positive to inform the office right away.

Because of privacy laws, no one associated with Lesley Senior Communities is at liberty to disclose any identifying information of the affected resident. Please do not ask for details on the unit number, floor level or other identifying information for this resident – we cannot share this information with you. Thank you for approaching this developing situation with a sense of empathy, patience and understanding. We will share new information as it becomes available.

### **September 4, 2020**

#### **Update Noon**

Enclosed please find a flashlight, with batteries included. LSC is providing these to all residents free of charge to help with the challenges of the coming months. As we experience power outages due to heat waves, fire season and PG&E issues, we hope this flashlight will help. The first set of batteries is on us, but residents will be responsible for battery replacement. A good rule of thumb is to replace the batteries every six months to coincide with daylight savings time. Please note the flashlights are of various sizes, so you may receive a flashlight that is different from your neighbors, but they all produce sufficient light.

Wildfire Season. With wildfire season upon us, the most important thing to do is stay informed!

- Sign up for text, phone and/or email notifications at: <http://calalerts.org/signup.html>
- Follow the local news on TV at KRON 4

Power Outages. PG&E will be conducting planned power outages again throughout the fall. Power may go out due to overuse, wildfires and/or high winds. PG&E has said that most *planned* blackouts will occur between 3:00pm and 10:00pm and will last between 60 and 90 minutes. PG&E offers various kinds of outage notifications. PG&E customers who are interested in ZIP code notifications can sign up for voice or text message alerts by calling 1-877-9000-PGE or texting “ENROLL” to 97633.

**During a power outage please note that elevators and garage doors will not be working (except for Lesley Towers). We have limited staff to assist should this happen, so you may need to wait until the power returns. If you have a medical emergency call 911.**

Heat. Since our units do not have air conditioning, if you need a fan on hot days and cannot get your own please contact your administration office. We have a limited supply to loan out. A swamp cooler can help cool down your unit, should you wish to purchase one. Our windows are not designed to accommodate

conventional air conditioning units, and the draw on the electrical systems in our older buildings makes them unsafe.

**Things to remember on hot days:**

- Drink plenty of liquids.
- The best time to be outdoors is before 10:00am and after 6:00pm.
- Close blinds during the day.
- Keep windows closed during the day.
- Take cool baths or showers, keep a cool cloth around your neck.
- Turn off lights and other electronics that emit heat.
- Wear appropriate light and breathable clothing. Use light bed linens.
- Avoid outdoor exercise, chores or strenuous activity.
- Keep steam down, such as hot showers and cooking meals.
- Keep plenty of ice in the freezer, if you have a refrigerator in your unit.

Signs. Know the signs of heat exhaustion and heat stroke. If you experience these, call 911.

**August 28, 2020**

**Update**

We are now in the 6<sup>th</sup> month of the pandemic and I want to congratulate every one of you for your continuing efforts to keep the virus out of our buildings. It hasn't been easy, and we had two close calls this week, but to date we still have no reported cases of COVID-19 among residents or staff.

Outside Caregivers. I cannot stress enough how important it is for residents who have outside caregivers to let your Administration Staff know. One of our close calls this week involved an outside caregiver testing positive for COVID-19. Once we learned that information we immediately performed contact tracing to determine which of our residents and staff may have had contact with this person. Testing was arranged and fortunately the impacted residents and staff tested negative for COVID-19. This is a result of the COVID-19 Prevention Protocols we have in place and the wearing of face masks.

- ✓ If you have an outside caregiver and you haven't informed your Administration Staff, please do so immediately.
- ✓ **When your outside caregiver is in your unit you must wear a face mask and you must insist that your caregiver do so as well.**
- ✓ **Please tell your outside caregiver they must wear a face mask in all parts of the building (hallways, elevators, stairwells, garbage chute, laundry, etc.)**
- ✓ Make sure to wash your hands after your caregiver leaves and do not touch your face.

Screening. We screen all staff and essential vendors daily by taking their temperature and asking them several questions before they are allowed entry. If they have a temperature above 99.5 degrees or have any symptoms of COVID-19 we require them to leave immediately. In addition, if they refuse to wear a face mask, we require them to leave immediately.

Current Orders. A few residents have mentioned that it's hard to remember what orders are still in place - specifically the "stay at home" order and the rules on visitors. I will revisit those below.

Stay-at-Home / Shelter-in-Place. All individuals in the State of California are currently ordered to stay at home (also called shelter in place), except for permitted work, local shopping or other essential errands (i.e., medical appointments, going for a walk, etc.) For our residents this means staying in your units when you're in the building and not lingering in common areas.

Visitors. Visitor restrictions will be in effect until the public health emergency ends. Please note that the pandemic situation is fluid, and LSC reserves the right to revise the visitor restrictions to keep up with changes to CDC and public health guidelines.

Currently, residents cannot have visitors or guests unless the visit falls into one of the exceptions below:

- ✓ Deliveries of essential supplies like food, medications, sanitary products, and equipment enabling residents to work from home;
- ✓ Deliveries of medical, emergency, and other essential services; and
- ✓ Visits necessary to care for members of the family or household pets.

These *permitted* visits must be no longer than necessary to achieve the essential purpose. The permitted visitors must follow all social distancing, sanitation, and other health and safety rules when they are in the building. This includes signing in at the front entrance during and after business hours and on weekends and holidays.) All visitors must wear face masks at all times.

Residents are responsible for any violations their visitors commit and failure to comply with visitor restrictions is grounds to evict.

I have been asked “what gives you the legal right to tell residents they can’t invite people to their own homes?” The answer is that the legal authority to restrict visitors is rooted in the public health orders and mandates that the state and local governments have adopted in response to the pandemic. These orders and mandates temporarily suspend normal legal restrictions as a measure to control the spread of COVID-19.

For the greater good. I know restrictions are frustrating. Any restrictions imposed on residents and staff during this pandemic are for the protection of all.

Wildfires. As if we don't have enough to contend with, there are numerous wildfires burning in San Mateo County and all over California. Last week the CZU Lightning Wildfire caused evacuations in La Honda and Pescadero, which are approximately 18 miles south of Half Moon Bay. As of yesterday, the fire was 21% contained and the evacuation orders for La Honda and Pescadero were lifted. Residents of Lesley Gardens and Ocean View Plaza experienced a few very stressful days preparing for a potential evacuation. Thankfully an evacuation order was not issued for Half Moon Bay this time. I want to thank all of the residents at Lesley Gardens and Ocean View Plaza for their cooperation as staff assessed residents' evacuation plans and needs. What a great community of residents you are!

Fire season is not over, and could still affect any one of our five properties in San Mateo County, so please keep an eye on the news and prepare as much as possible. Packing a “To Go” bag is a great way to take action in advance. Things to pack:

- Medications / Eye Glasses / Hearing Aids
- Toiletries
- Passports and other important documents
- Clothes for two or three days

- Battery operated laptop/radio/phone charger
- Pet carrier, pet medications, pet food

And stay informed! Sign up for cell phone and/or email notifications at:  
<https://hsd.smsheriff.com/smcalert>

STATS. As of Wednesday, August 26<sup>th</sup>, San Mateo County had 7,911 cases of COVID-19 and 130 deaths.

### August 12, 2020 Update

Fines. The San Mateo County Board of Supervisors passed an emergency ordinance last week, under which fines will be imposed on anyone not wearing a face covering in public areas where masks are required, not keeping social distances of at least six feet and not gathering in large groups. After a written first warning, fines would be \$100 for 1st violation, \$200 for 2nd violation, and \$500 for additional violations within a year of the first violation. Enforcement officers can be the health officer, parks director, code compliance officer, environmental health services director and fire marshal, as well as local law enforcement chiefs. For LSC residents, remember the following:

- Wear face coverings in our buildings whenever you are not in your apartment.
- Wear face coverings at any businesses that requires them (this is pretty much every business at this point).
- Wear face coverings at the park and when you walk outside **if** you cannot maintain at least six feet of social distancing from other people. Wear face coverings at the beach, due to crowding.

CDC. The Centers for Disease Control continues to emphasize that COVID-19 is a virus that is spread mainly from person-to-person as follows:

- Between people in close contact (within 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes, or talks.
- These droplets can land in the mouths or noses of people nearby or possibly inhaled.
- May be spread by people who are not showing symptoms.

As I have mentioned here previously, you have a lot of control in protecting yourself and others by wearing a face covering, staying 6 feet away from others, not touching your face, and washing your hands frequently (or using hand sanitizer). As this pandemic drags on, it is easy to forget these simple things, but we can't afford to. As of today, we still have had no reported cases of COVID-19 among residents or staff. Please continue being careful!

Outside Caregivers. If you haven't done so already, please inform your front office staff if you have outside caregivers. We need their contact information and we need to ensure they are following all of our COVID-19 prevention protocols. If you have a new caregiver, or substitute caregiver, please inform your front office staff immediately.

Deliveries. Please wear a face covering when you answer your door for food deliveries or package deliveries. (Staff will call you prior to delivering any packages to your door.)

Elevators. This week you will see some floor decals in all of our elevators. These decals are to help everyone remember that only two people should be in an elevator at one time and they should be at least 6 feet apart, if possible. And, of course, face masks are required to be worn in all elevators.

STATS. As of Sunday, August 9<sup>th</sup>, San Mateo County had 6,318 cases of COVID-19 and 120 deaths.

### July 31, 2020

#### Update

KEEP UP THE GREAT WORK! To date we have had no reported cases of COVID-19. You are all doing a great job under difficult circumstances!

Watch List. Unfortunately, since my last update, San Mateo County has been added to the Watch List, due to an increase in the rate of COVID-19 cases in the county. This means that if the county exceeds the state's case rate threshold for three consecutive days, certain businesses will be required to cease operations again (i.e., gyms, churches, hair/nail salons, shopping malls, and other businesses that are considered non-critical.) It is believed by county officials that the local case rate will not decrease within three consecutive days (by August 1<sup>st</sup>), so businesses are preparing to shut down. Since Lesley Senior Communities is an essential business, we will continue operating as we have been. It is critical that we all continue being extra careful for the health and safety of ourselves and our LSC community. You have all risen to this challenge beautifully. Keep up the great work!

Handling Groceries. I received a request this week from a resident asking for updated guidance on grocery shopping and handling groceries when you get home. Per the CDC, the risk of infection by the virus from food products, food packaging, or bags is thought to be very low. Currently, no cases of COVID-19 have been identified where infection was thought to have occurred by touching food, food packaging, or shopping bags. Having said that, here are some tips from the CDC:

- When handling packaged food, do not use disinfectants designed for hard surfaces, such as bleach or ammonia to wipe down food packaged in cardboard or plastic wrap. However, after you handle the packaged food, wash your hands to be extra safe.
- When handling and cleaning fresh produce, do not wash with soap, bleach, sanitizer, alcohol, disinfectant or any other chemical. Instead, gently rinse fresh fruits and vegetables under cold, running tap water. For firm produce, like potatoes, cucumbers, melons, etc., scrub with a clean brush under cold, running tap water. When you are finished, wash your hands.
- While at the grocery store, wear a face covering, wipe the shopping cart handle with a sanitizing wipe, and use your hand sanitizer.
- As soon as you get home, wash your hands.
- After you have completed unpacking your groceries at home, wash your hands again.

Activities Program. Due to the COVID-19 pandemic, I have made the difficult decision to close down our activities program for the foreseeable future. Please join me in thanking Annie Tyo for her outstanding and compassionate work with our residents. We will all miss Annie greatly! If you would like to send Annie well wishes, please send them to me and I will ensure she receives them.

STATS. As of Wednesday, July 29<sup>th</sup>, San Mateo County had 5,398 cases of COVID-19 and 118 deaths.

### July 17, 2020

#### Update

Face Masks. Next week we will be distributing washable/reusable face masks to each resident. Each resident will receive 10 masks. The goal is to help increase your personal supply of face masks so you

will wear them for the continued health and safety of everyone. Remember that you don't have to be experiencing COVID-19 symptoms in order to be a carrier of the virus and spread it to others.

The News. COVID-19 cases continue to spike in San Mateo County. Since my last update on July 2<sup>nd</sup>, Governor Newsom has ordered a *statewide* sweeping shutdown of operations that had begun reopening. These include dine-in restaurants, wineries and tasting rooms, movie theaters, family entertainment centers, zoos, museums, cardrooms, and bars and pubs. Outside dining is still allowed, but I would strongly *discourage* our residents from participating. Governor Newsom ordered additional restrictions in counties on the state's COVID-19 Watch List, forcing the closure of gyms, churches, hair salons, malls, and other businesses. San Mateo County is not currently on the Watch List, but I would strongly encourage our residents to avoid these locations.

Now is not the time to let down our guard. I think the fact that, so far, we have had no reported cases of COVID-19 in our buildings is because residents and staff have been diligent about following the protocols. Please, please continue to do the following:

- Wear face coverings whenever you are not in your apartment.
- Maintain 6 feet of physical distance between yourself and others.
- Maximum of 2 people in elevator at one time. Please have patience.
- Avoid crowds.
- Wash your hands frequently for at least 20 seconds with soap and warm water.
- Use hand sanitizer.
- Don't touch your face.
- Keep at least two weeks of supplies in your apartment.
- Shelter in place as much as possible.
- Pay attention to your health. If you experience any symptoms of COVID-19, contact your doctor immediately. Symptoms include: fever above 99.5 degrees, cough, shortness of breath, loss of taste or smell, bluish lips or face, confusion.

STATS. As of Wednesday, July 15<sup>th</sup>, San Mateo County had 4,333 cases of COVID-19 and 114 deaths. That is an increase of 1,101 cases and 6 deaths since June 29<sup>th</sup>.



**July 2, 2020**  
**Update**

**ALL RESIDENTS ARE REQUIRED TO WEAR FACE COVERINGS**

Governor Newsom has now mandated the use of face coverings STATEWIDE by all Californians. For LSC residents this means you are required to wear a face covering IN AND AROUND all of our buildings, except when you are alone in your apartment. *(The only other exception applicable to our residents is if you have a medical condition that obstructs breathing if you wear a face covering. Please get a doctor's note if this is the case.)* The Governor stated, "If you're not going to stay home, and you're not going to wear masks in public, we have to enforce, and we will." Vice President Pence is now advocating wearing face coverings as well.

Per the Governor's mandate, you must wear a face covering when outside of your apartment, inside any indoor public space, in line to enter any indoor public space (i.e., grocery/retail stores), when at any medical facility, and waiting for, or riding on, public transportation. Most important, you must wear a face covering when outdoors in public spaces when you are unable to maintain a physical distance of 6 feet.

**Be sure to wash or replace face coverings often and wear properly, covering nose and mouth.**



### **COVID-19 CASES ARE SPIKING IN THE BAY AREA.**

With the current swell of COVID-19 cases in the Bay Area, it is critical that we all take the necessary actions to slow the spread again. The growing consensus is that it is most common to contract COVID-19 from close-up, person-to-person interactions, as opposed to contracting it from surfaces. The upside of this is that you have a lot of control over person-to-person interactions. Wearing a face covering, continuing with good hand hygiene (wash hands frequently for at least 20 seconds), and not touching your face are the best and easiest means of prevention.

Last week was a devastating week for the United States, during which many states broke records for new confirmed cases in a day. Some states are now slowing their reopening plans and returning to previous restrictions to slow the surge. The best way to help slow the spread is to do your part and wear a face covering. If you see others not doing their part, make sure to maintain a six foot distance from them.

Large Crowds. The Governor was very clear that individuals over 65 or with underlying health conditions should stay home. If you choose to participate in activities outside of our building in which other people are gathering (community events, protests, etc.) it is especially important that you consider

where you live and how your actions will affect other residents. If you still choose to risk the health and safety of yourself and others, wear face coverings, maintain social distancing, wash/sanitize your hands frequently, and do not touch your face. When returning to the building, go directly to your apartment and wash your hands. Wear face coverings in the building and stay six feet away from everyone.

Outside Caregivers. If you receive assistance from an outside caregiver, please let your Administrator know. We would like to make sure our database of outside caregivers is complete and to ensure that outside caregivers are following our safety protocols.

Outside Vendors. One of the many COVID-19 precautions LSC takes is screening all outside vendors before they are allowed into any of our buildings. We take their temperatures to ensure they don't have a fever and we ask them various screening questions. In addition, we require them to wear face coverings and other protective gear as necessary. Last week we had an outside vendor who refused to wear a face covering. We made him leave. We take wearing face coverings very seriously. We take the protection of our residents and staff very seriously.

Move-Ins & Move-Outs. Part of our new COVID-19 prevention protocols for move-ins and move-outs is notifying all residents in the building affected by the move with the date and block of time the move will occur. The notices will direct you to avoid certain areas of the building during the move, for the health and safety of all.

Fourth of July. Independence Day is this Saturday. We wish everyone a safe and happy July 4<sup>th</sup>. Please stay home. It seems that within 14 days of a holiday weekend, a spike in COVID-19 cases occurs in our County.

STATS. To date, we have had no reported cases of COVID-19 at any of our buildings. As of Monday, June 29th, San Mateo County had 3,232 cases of COVID-19 and 108 deaths.

### June 26, 2020 Update

Some good news. To date, we have had no reported cases of COVID-19 at any of our properties (*knock on wood*). A huge thank you to residents and staff. Keep up the good work!

Face Coverings. On Thursday, 6/18, Governor Newsom mandated the use of face coverings by all Californians. For residents this means wearing a face covering at all of our buildings when outside of your apartment, inside or in line to enter any indoor public space (i.e., grocery/retail stores), when at any medical facility, and waiting for or riding on public transportation. Most important, be sure to wear a face covering when outdoors in public spaces when you are unable to maintain a physical distance of 6 feet. The growing consensus is that it is most common to contract COVID-19 from close-up, person-to-person interactions, as opposed to contracting it from surfaces. The upside of this is that you have a lot of control over person-to-person interactions. Wearing a face covering, continuing with good hand hygiene (wash hands frequently for at least 20 seconds), and not touching your face are the best and easiest means of prevention.

**Be sure to wash or replace face coverings often and wear properly, covering nose and mouth.**

Outside Caregivers. If you receive assistance from an outside caregiver, please let your Administrator know. We would like to make sure our database of outside caregivers is complete and to ensure that outside caregivers are following our safety protocols.

Reopening. Many outside businesses are reopening. Unfortunately, this puts seniors at increased risk. When you leave your apartment for essential or nonessential activities, please be careful. Currently LSC is working on a reopening plan that will consist of phases. I will talk about this plan in an upcoming update. For the time being, nothing is changing at our properties, because COVID-19 cases are not leveling off or declining in San Mateo County.

STATS. As of Wednesday, June 24th, San Mateo County had 2,996 cases of COVID-19 and 104 deaths.

*If you have any questions, please email me at [cevans@lesleysc.org](mailto:cevans@lesleysc.org).*



**June 19, 2020**  
**Update**

The News. San Mateo County's Health Officer, Dr. Scott Morrow, issued a new order, effective June 17<sup>th</sup>, which says that San Mateo County "can continue the gradual re-opening to match the maximum allowed by the State's Resilience Roadmap." This means San Mateo County is in Stage 2 and aligned with the State. Stage 2 involves re-opening lower risk workplaces (i.e., retail, manufacturing, offices) and dine-in restaurants, hair salons, zoos, gyms, museums, hotels, campgrounds and schools/day camps. These businesses may re-open, but will be required to have COVID-19 prevention protocols in place, including face coverings and social distancing requirements. Stage 3 involves re-opening higher risk work places. Stage 4 will bring the end of the stay at home order. This would involve re-opening larger gathering venues, such as nightclubs, concert venues and live audience sports. Individuals 65+ or with underlying health conditions should continue to stay at home until Stage 4.

What does this mean to our residents? Because the County is still in Stage 2, nothing really changes at senior housing properties. We are still under the stay at home order (aka shelter in place). We continue to allow essential visitors only. You should continue to limit time outside your home, and travel only for essential activities (i.e., healthcare, food, outdoor exercise and recreation.) If you choose to visit any of the places in the community that are re-opening, please be very cautious, wear face coverings, maintain social distancing of at least 6 feet, and wash your hands frequently, or use hand sanitizer, while you're out. Per Dr. Morrow, "As we ease restrictions, the power to control the

*spread of the virus lies with individuals and communities. Collective behavior will determine our destiny. If enough people, businesses, or organizations in the community do not follow the protective recommendations, the virus may spread with abandon.*” To date almost 90% of COVID-19 related deaths in San Mateo County occur in people 60+ years of age.

Second Wave. A second wave of the virus is predicted in August by Dr. Morrow. In order to avoid overwhelming the healthcare system, please continue wearing face coverings, washing hands and social distancing.

Elevators. Only 1-2 people should ride in the elevators together. Always wear a face covering in the elevator.

Copies and Faxes. Due to the many new duties required of staff to comply with COVID-19 prevention plans, we continue to be stretched pretty thin. As a result, I have directed staff that they may only make copies of documents, and fax documents, for residents IF those documents are related to their residency (i.e., recertifications). We will no longer make copies or fax documents of a personal nature for residents. We have over 500 residents, so you can imagine how time consuming this can become. In addition, we are continuing to limit personal physical interactions during the pandemic.

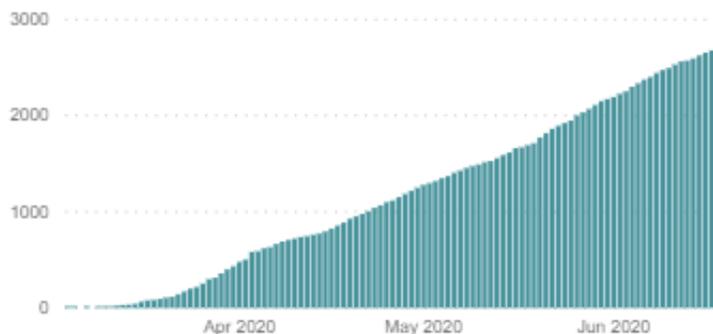
Move-ins/Move-outs. Since changing residences is now included as an essential activity, you will notice that we are renting up vacant units again. This means you will see tenants moving in and out of our properties. We are scheduling move-ins and move-outs carefully, so as not to overwhelm staff or residents. All move-ins and move-outs are coordinated by the administrative staff and comply with our COVID-19 prevention protocols. Please be cautious, however, if you come upon movers in the building. Do not get on the elevator with movers, as we need to sanitize the elevators after each use by movers. Maintain a social distance of at least 6 feet from movers. Wear your face covering whenever you are out of your apartment.

Please do not speak to movers or any other outside workers performing services in the buildings. These folks cannot answer any questions. For your safety, and theirs, you should not interact with them. If residents have questions they need to call the administrative office.

FATHER’S DAY. Father’s Day is this Sunday. I know families want to gather with their fathers in person on Sunday, but please remember that we don’t allow social visitors at any of our properties at this time. If you meet up with family off-site, please remember to wear face coverings, wash your hands and maintain social distancing. I would encourage the use of Facetime, Skype, etc. Everyone at LSC would like to wish a very Happy Father’s Day to all of our residents who are fathers and father figures.

STATS. As of Wednesday, June 17th, San Mateo County had 2,678 cases of COVID-19 and 99 deaths. (The breakdown of cases in areas where we have properties, as of June 11<sup>th</sup> – San Mateo 621; Belmont 40; and Half Moon Bay 45.)

Total Cases by Day in San Mateo County, as of 6/17



If you have any questions, please email me at [cevans@lesleysc.org](mailto:cevans@lesleysc.org).

**June 3, 2020**

**UPDATE**

**THANK YOU!** We are now in the 13<sup>th</sup> week of the Coronavirus pandemic. I have been observing how many senior housing facilities in the Bay Area, and around the country, are dealing with the frightening effects of COVID-19 outbreaks in their buildings. With the incredible efforts of our staff and residents, we continue to be one of the rare and lucky organizations that hasn't yet had a case of COVID-19. For this I want to sincerely thank all of the 500+ residents of Lesley Senior Communities. You have risen to the challenge with patience, grace and humor. The Governor's stay-at-home order has been lonely, boring, frustrating, and scary, but it is making a difference. I also want to sincerely thank our staff. They continue to do their regular jobs with great care while also taking on additional COVID-19 prevention responsibilities. I am very grateful to all residents and staff, especially this week as we see our country dealing with the effects of racism, protests and violence. These are difficult days.

**CURFEW.** On Tuesday San Mateo County issued a two-day curfew order. All non-exempted individuals must remain indoors between the hours of 8:30pm and 5:00am through Wednesday, June 3<sup>rd</sup>. This curfew is related to the protests, not the COVID-19 pandemic.

**A SCARE.** We had a scare this week that I want to tell you about. A resident at one of our properties self-reported that the IHSS (In Home Support Services) worker who tends to this resident's essential needs tested positive for COVID-19. Thankfully, the resident tested negative. This incident highlighted a few things. First, the resident did everything right! - informing the administrator, getting tested immediately, confirming that the worker had no contact with any other residents, and fully self-quarantining until testing could be done. The resident was responsible, cooperative and showed great concern for the other residents in the building by following the stay-at-home order all along, thus reducing the chances of transmission to other residents if infected. Second, we were able to protect this resident's privacy, which I know may be a concern for some of you who may feel uncomfortable coming forward. If you need to self-report, please know we will respect your privacy too. Finally, we were able to examine our protocols to ensure we are prepared in the event that a resident does test positive for COVID-19 in the future. I'm happy to report that in addition to being prepared, we were able to see that our current efforts are working as we continue to be extremely proactive with respect to sanitizing our buildings and educating staff and residents. And your efforts are working! Staying at home, paying attention to your health, washing your hands, wearing face coverings, maintaining social distancing, and not touching your face are all contributing to our success thus far.

Please continue doing what you're doing. And if you experience any symptoms of COVID-19 (fever, cough, difficulty breathing), I implore you to contact your doctor immediately and notify your administrator. Tell your doctor that you live in a senior housing facility and need to be tested as soon as possible. The testing for the resident I mentioned was scheduled and completed (with results) within a four hour period.

WHAT IF A RESIDENT TESTS POSITIVE. Way back in my April 8<sup>th</sup> update memo I mentioned that San Mateo County Health Officer Dr. Scott Morrow issued new legal orders at that time requiring persons who tested positive for COVID-19 to isolate themselves. Now is a good time to for a quick refresher. If you test positive for COVID-19, here is what will happen:

1. Please notify your administrator immediately. Let them know if your doctor has advised you to go to the hospital or if your doctor has recommended you recover at home in your apartment.
2. If you go to the hospital to recover, please contact your administrator prior to returning home to ensure protocols are in place upon your return.
3. If recovery will take place in your apartment, begin full quarantine. Quarantine is different from sheltering-in-place. When you shelter-in-place, you may still leave your apartment to check your mail, do laundry, take out trash, get groceries/supplies, walk your dog, etc. When you quarantine, you won't leave your apartment for any reason, except medical appointments. This means no doing laundry, no checking mail, no taking out trash, no walking your dog, no getting groceries/supplies, etc.
4. The Health Department will be called in to assist staff and assess the situation. They will ask you who you have had contact with over the previous 14 days to perform contact tracing. They will also determine, along with your doctor, how long you need to quarantine.
5. Management will work with you and your family to ensure your mail is delivered, essential supplies and/or food is delivered, essential laundry is cleaned, etc. Staff will arrange to take away your garbage, so you won't need to leave your unit to dispose of trash. We have protocols in place for all of these.
6. After you provide the administrator with a copy of your negative COVID-19 test, you will change from quarantine mode back to the constraints of the regular stay-at-home order.

FOOD AND ESSENTIAL SUPPLIES. We should all be prepared in the event we test positive for COVID-19. The moment a resident (or staff) gets diagnosed they will either be instructed by their doctor to go to the hospital or recover at home. If recovering at home in your apartment, you will be on full quarantine. As mentioned above, this means you will not be able to leave your apartment for any reason. It would be a good idea now to make sure that you have enough food and supplies to last during a potential recovery period at home. At Lesley Terrace, tray service will continue for you for breakfast and dinner, but you may want to stock up now on lunch items and essential supplies. At our other properties, we have some residents who utilize Meals on Wheels or Samaritan House for meal deliveries, which will continue, but if you are not on those programs you will want to stock up on food and other essential supplies now in preparation...just in case. If you test positive for COVID-19 management will work with you and your family if the best way for you to get supplies at that time is by having family members bring you things. Family won't be allowed in the building or your apartment if you have COVID-19, but staff will be able to deliver items from your family to you during business hours, following safety protocols. Now is a good time to speak with your family to come up with a plan.

HEAT. We are experiencing some warmer than usual weather this month in San Mateo and Belmont. We have a limited number of fans available for loan at each property, which will be loaned out based on need (some apartments are warmer than others.) Please contact your administrator to determine if you qualify for a loaner.

ACTIVITIES COORDINATOR. Our activities coordinator, Annie Tyo, has returned! Since we are unable to hold group activities at this time, Annie is working on some ideas to help residents individually. She is also working on a newsletter for all residents with suggestions for things to do while staying at home, internet sites to check out, games to try, brain teasers, etc. Be on the lookout for Annie's newsletter soon.

SHELTER-IN-PLACE ORDER REVISED. Effective June 1<sup>st</sup> the Governor's shelter-in-place order changed *slightly*. Nothing really changed for LSC residents, unfortunately. Beaches are allowed to operate normally, as long as beachgoers adhere to social distancing and face covering guidelines. Places of worship must encourage congregants over the age of 50 or with chronic health conditions to participate virtually. Retail stores must provide curbside or outside pick-up and delivery options. Per Dr. Scott Morrow, that San Mateo County Health Officer, "These modifications seek to increase the immunity of the population slowly and methodically, while minimizing death. We are trying to keep equity in mind and minimizing economic damage, while not overloading the health care system. The virus continues to circulate in our community, and the increase in interactions among people that these modifications allow is likely to spread the virus at a higher rate."

The revised order does not expand the stay-at-home constraints of our residents; HOWEVER, it does cause me concern *for* our residents. As folks outside of our buildings expand where they go and what they do, that means more people are coming into direct contact with each other outside of the walls of our properties. More contact increases the chances of transmission of COVID-19. This means we all must be hyper aware of who we allow into our buildings. As I mentioned last week, since our buildings are locked at all times, residents have the most control over who enters the buildings after hours, because people who come in are being *invited* by residents. Please remember to do the following six things to protect yourself and your neighbors:

1. Evaluate whether the person you invite to the property is providing an essential service for you. If they are not, please visit over the phone.
2. For your essential visitors, please tell them that you are trying to protect yourself and your neighbors and kindly ask them to sign in at the front entrance when they arrive (including after hours and on weekends). This is not time consuming or difficult, but it is very important. Should we experience an outbreak of COVID-19, the Health Department will refer to our logs to perform contact-tracing.
3. Kindly ask your essential visitors to wear face coverings upon entering and leaving the building – especially in elevators. (Please don't crowd the elevators, 1-2 people at a time.) *Wearing face coverings is considered a sign of respect to those around you during this pandemic.*
4. Kindly ask that they not bring children under the age of 16.
5. Kindly ask that they maintain at least 6 feet of distance between themselves and residents.
6. Kindly ask that they bring and use their own hand sanitizer and/or wash their hands upon entering and leaving your apartment.

STATS. As of Tuesday, June 2<sup>nd</sup>, San Mateo County had 2,212 cases of COVID-19 and 84 deaths.

May 29, 2020

Update

VISITORS & SOCIAL DISTANCING. The most common complaint we are receiving lately from all properties is that some residents are observing visitors in the buildings after hours and on weekends who are not signing in upon entry, entering buildings through side doors instead of the main entrance, bringing children, not wearing face coverings and not maintaining social distancing.

Rather than scolding or shaming each other, I think we can all agree that our common goal is to prevent the transmission of COVID-19 to residents and staff. To achieve this goal we need everyone's help. As residents, you have the most control over who enters the buildings after hours. As such, I appeal to all of you to please do your part for the greater good. The general public seems less and less concerned about the transmission of COVID-19 to others, so all of us who work in, and live in, senior housing need to be that much more careful. You and your neighbors fall into the high-risk category if infected. Please help us limit visitors to *essential* visitors only by controlling who you invite into our environment, and asking them to help protect our environment.

Please consider how easy it is to do the following six things to protect yourself and your neighbors:

1. Evaluate whether the person you invite to the property is providing an essential service for you. If they are not, please visit over the phone.
2. For your essential visitors, please tell them that you are trying to protect yourself and your neighbors and kindly ask them to sign in at the front entrance when they arrive (including after hours and on weekends). This is not time consuming or difficult, but it is very important. Should we experience an outbreak of COVID-19, the Health Department will refer to our logs to perform contact-tracing.
3. Kindly ask your essential visitors to wear face coverings upon entering and leaving the building – especially in elevators. (Please don't crowd the elevators, 1-2 people at a time.) *Wearing face coverings is considered a sign of respect to those around you during this pandemic.*
4. Kindly ask that they not bring children under the age of 16.
5. Kindly ask that they maintain at least 6 feet of distance between themselves and residents.
6. Kindly ask that they bring and use their own hand sanitizer and/or wash their hands upon entering and leaving your apartment.

Our buildings are independent living facilities. As such, they are not staffed 24/7 to the degree needed to monitor all entrances and exits all of the time. In addition, management can make everyone aware of the legal orders, but cannot oversee them 24/7 and is not in a position to enforce them. Enforcement of legal orders is carried out by the police, not management.

To date we have had no reported cases of COVID-19 at any of our buildings; however, we risk being exposed if residents do not follow the legal order regarding sheltering-in-place and essential visitors. Management continues to make every effort to be prepared, but we can't do it alone.

For those residents who see other residents break the rules, please don't become confrontational. If you see other residents not wearing face coverings or not social distancing, your best course of action is to wear your own face covering and maintain your social distancing.

SHELTER-IN-PLACE. To keep us all current, we are still under the shelter-in-place legal order. This legal order is unique in that it relies heavily on citizens to follow it based on the honor system. In other words, there are no SWAT teams roaming the city and swooping down on people breaking the rules. Police are issuing citations for violations of the legal order, but they definitely have higher priorities, which means management has to rely on residents to do the right thing.

Residents may call 311 to report possible shelter-in-place violations or health order violations.

REFRESHER. The shelter-in-place order (aka stay-at-home order) states that you should stay at home except for essential activities. Essential activities include trips to hospitals, grocery stores, pharmacies, hardware stores, banks and gas stations. You should not have any visitors except for essential visitors or those providing homecare services. Essential visitors are people bringing you food, medications or essential supplies. (It is okay to walk your dog if you practice social distancing and wear a face covering.) Social gatherings of any size are still banned. You should not closely socialize with friends or neighbors who do not live in your unit.

**THE SHELTER-IN-PLACE ORDER IS IN EFFECT UNTIL FURTHER NOTICE BY THE GOVERNOR'S OFFICE. IT DOES NOT END ON MAY 31<sup>ST</sup>.**

FACE COVERINGS. All essential businesses require face coverings. As you know, grocery stores will not allow people in without face coverings. LSC is an essential business. We require face coverings when not in your units.

FRUSTRATION. For those who are frustrated by the behavior of others, ultimately you can't control other people's choices. Please don't take matters into your own hands. Take care of yourself by doing the right thing and hope that others will follow your lead.

SOMETHING FOR FUN. On a brighter note, some residents are finding a lot of joy on the internet. If you search on "free museum virtual tours" you will find some amazing sites! You can also search on free virtual classes or free virtual card games for fun. If you find a site you like and would like to share that information, please let staff know and I can include in my next update.

STATS. As of Wednesday, 5/27, San Mateo County had 2,022 cases of COVID-19 and 82 deaths.

**May 15, 2020**

**UPDATE**

NEW SYMPTOMS. The Centers for Disease Control and Prevention (CDC) has updated the list of symptoms for COVID-19. In addition to cough, fever, and difficulty breathing, they have added chills, muscle pain, sore throat and a new loss of taste or smell. In addition, they have named the following as emergency warning signs: trouble breathing, persistent pain or pressure in the chest, new confusion or inability to arouse, and bluish lips or face. Please pay special attention to your health and if you have any of the emergency warning signs, get medical attention immediately and let your Administrator know.

HEALTH OFFICER. San Mateo County's Health Officer will issue a new local shelter-in-place order, effective May 18<sup>th</sup>, that will align San Mateo County with the state's shelter-in-place order and with the

early phases of Stage 2 of California's Resilience Roadmap. This doesn't change the Governor's current shelter-in-place order, effective through at least the end of May, but it will lead to the gradual reopening of retail stores (for curbside pickup only) in San Mateo County.

**RESILIENCE ROADMAP.** Below are the stages of what is now being called California's Resilience Roadmap:

STAGE 1 – SAFETY AND PREPAREDNESS. Make workplaces safe for our essential workers.

STAGE 2 – LOWER-RISK WORKPLACES. Gradually reopen retail (curbside only), childcare, manufacturing & logistics. Later, relax retail restrictions, adapt & reopen schools, offices & limited hospitality, personal services.

STAGE 3 – HIGHER-RISK WORKPLACES. Adapt and reopen movie theaters, religious services, more personal & hospitality services.

STAGE 4 – END OF STAY AT HOME ORDER. Reopen areas of highest risk: concerts, conventions, sports arenas.

**STAGE 2.** Transition to STAGE 2 will occur through a STATEWIDE modification to the stay-at-home order. This has not happened yet. The following key indicators will be considered by the Governor and health officials (by County) before moving to STAGE 2:

- Hospitalization and ICU trends stable.
- Hospital surge capacity to meet demand.
- Sufficient personal protective equipment (PPE) supply to meet demand.
- Sufficient testing capacity to meet demand.
- Contact tracing capacity statewide.

**HIGHER RISK INDIVIDUALS.** Please note that per the Roadmap higher risk individuals (over 65 or with serious medical conditions) should continue to stay home until **STAGE 4.** Covid-19 is not going away anytime soon.

**SCAMS.** The San Mateo County District Attorney and Aging & Adult Services continue to warn residents about scammers who are actively using the COVID-19 crisis to take advantage. The types of scams to be on the lookout for include fraudulent and nonexistent products and services such as vaccines and cures, house cleaning services, air filters, fake charities, and test kits as well as stimulus check scams. Please be careful! There is NO CURE and NO VACCINE available for COVID-19. "Special" cleaning services / air filters do not work. COVID-19 test kits should only come from trusted medical providers.

**MOVE-INS.** We have not allowed any new move-ins or applicant interviews since mid-March. Our next big challenge is to begin allowing these in June at a *slow rate*. To protect residents and staff, we will follow guidance from HUD, the CDC and the California Department of Public Health to create and enforce safety protocols and procedures. It will be very important in the coming months, as we rent up vacancies, that everyone is vigilant about not lingering in common areas in addition to being sure to wash hands, use hand sanitizer, and not touch your face after leaving and returning to your apartment.

Some patience will be required with the elevators as well. We will need time to sanitize the surfaces in the elevators between move-ins and residents should not get on the elevators with movers.

PROCLAMATION. On May 12<sup>th</sup> Governor Newsom issued a proclamation declaring May 2020 as “Older Californians Month.” Currently in California there are 5.3 million residents 65 and over. In part the proclamation states: “We deeply appreciate that older Californians were the first to stay home during the COVID-19 pandemic and as a result are saving lives every day through their commitment and resolve.”

REMINDERS. I know we’re all tired of hearing this, but these are *still* the most important things you can do to be safe:

- Wash your hands thoroughly with soap and water for 20 seconds *frequently* throughout the day, and especially after you return to your apartment.
- Do not touch your eyes, nose or mouth. (A good rule is “no hands above your neck.”)
- Stay at home (aka shelter-in-place).
- Physical distancing - maintain a physical distance of 6 feet between you and other people.
- Use a cloth mask when you leave your apartment to take care of *essential activities*.

STATS. As of Wednesday, 5/13, San Mateo County had 1,536 cases of COVID-19 and 65 deaths.

*To date we have had no reported cases of COVID-19 at any of our buildings; however, we continue to make every effort to be prepared. If a resident or staff member is diagnosed with COVID-19, I will issue a memo with information and guidance.*

**May 7, 2020**

**UPDATE**

Every day during this pandemic I participate on a conference call with others around the country who work in senior housing. We are all concerned as the press continues to talk about relaxing stay-at-home restrictions. In California the press talks about entering stage 2 of Governor Newsom’s plan to reopen California businesses. Stage 2 involves reopening schools, summer programs, childcare facilities and low-risk businesses, as long as adaptations and modifications are made to promote social distancing. This week landscapers/gardeners returned to work and construction was allowed to resume. (Stage 3 involves allowing high-risk work places to reopen, including hair/nail salons, gyms, movie theaters, and churches. Stage 4 involves ending the stay-at-home order and reopening the highest-risk parts of the economy including concerts, convention centers, and sports events.) Governor Newsom said on Tuesday that by this Friday some retailers, like bookstores and florists, will be allowed to reopen if they abide by guidelines. Organizations who support seniors, including LeadingAge and Justice in Aging, are on the front lines in Washington DC making sure the plight of seniors is heard. On Tuesday, Justice in Aging released a statement warning state and local governments that relaxing social distancing measures too soon, and opening businesses prematurely will place entire communities of seniors at risk, because “the health of everyone is connected as we begin to interact with one another.” Each county in California is unique, however, and San Mateo County is phasing in modifications slowly due to continued reported new cases. Thankfully, the stay-at-home order is still in effect through at least the end of May. It is hoped that the spread of the coronavirus will continue to

decline, but we will have to wait and see what Governor Newsom announces between now and the end of May. In the meantime, please continue doing what you're doing (wear face coverings, stay-at-home, maintain social distancing and wash your hands) and know that all of us who work in senior housing continue to fight for the health and safety of our residents.

MOTHER'S DAY. Mother's Day is this Sunday. I know families wish they could gather with their mothers in person on Sunday, but please remember that we don't want to put anyone's mother at risk, so continue staying home and invite your loved ones to call you, Facetime, Skype, etc. Everyone at LSC would like to wish a Very Happy Mother's Day to all of our residents out there who are mothers and mother figures.

STATS. As of Wednesday, 5/6, San Mateo County had 1,377 cases of COVID-19 and 56 deaths.

If you have any questions, please email me at [cevans@lesleysc.org](mailto:cevans@lesleysc.org).



**MAY 1, 2020**  
**UPDATE - NOON**

After my update was distributed on Wednesday, the Health Officer of San Mateo County released another official update, effective May 4, 2020, directing “*all individuals in the county to continue sheltering at their place of residence except for essential needs and identified outdoor activities*” through May 31, 2020. (You can read the full order at [www.smcgov.org](http://www.smcgov.org).) The order calls for some eased restrictions, but all requirements for social distancing and wearing face coverings remain in effect.

Here's what it means for our residents:

1. Nothing changes for the most part. The only authorized reasons to leave your apartment are to obtain groceries, supplies, medications or to go to doctor appointments or vet appointments for pets (“*essential activities*”).
2. You may now engage in outdoor recreation activity (i.e., walking) if you maintain Social Distancing Requirements (see “Social Distancing Requirements” below) and you stay within 10 miles of your apartment building (increased from 5 miles). Beach parking remains closed.
3. Gardeners and landscapers are now allowed to work, so the exteriors of our properties will be getting some much needed attention. (Gardeners/landscapers must maintain physical distancing of 6 feet and are not allowed to enter our buildings.) Nurseries will also be open.
4. You may now leave your apartment to attend a funeral with no more than 10 individuals present.
5. You may also leave your apartment to move residences (move-outs).

## SOCIAL DISTANCING REQUIREMENTS:

1. Maintain at least 6 feet of physical distancing from individuals who do not reside in your apartment unit.
2. Frequently wash hands with soap and water for at least 20 seconds, or use hand sanitizer.
3. Cover coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands).
4. Wear a face covering when out of your apartment.
5. Avoid all social interaction outside of your apartment, especially if you are sick with a fever, cough or other COVID-19 symptoms.

The Health Officer hopes that measured easing of certain restrictions will lead to the gradual resumption of activity and is relying on the following indicators to determine how quickly or slowly this may happen:

- Whether the total number of cases in the community is flat or decreasing;
- Whether the number of hospitalized patients with COVID-19 is flat or decreasing;
- Whether there is an adequate supply of personal protective equipment for all health care workers;
- Whether we are meeting the need for testing, especially for persons in vulnerable populations or those in high-risk settings or occupations; and
- Whether we have the capacity to investigate all COVID-19 cases and trace all of their contacts, isolating those who test positive and quarantining the people who have been exposed.

Lastly, the order states the following: *“Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and the chiefs of police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.”*

COMMON AREAS. If you leave your apartment, please remember that common areas are still closed and you must not linger in those areas. In addition, management controls the temperature in all common areas, so we will determine the need for heat or air conditioning in those areas. This will not affect your individual units.

STATS. As of Thursday, 4/30, San Mateo County had 1,197 cases of COVID-19 and 51 deaths.

THANK YOU! My sincere thanks to all of our residents and staff!! Everyone is doing an amazing job during this very stressful time. I appreciate the efforts of each and every one of you.

AN UPLIFTING VIDEO. If you have computer access, there is a very cute video on-line at this link: <https://www.theredwoods.org/> The link is to the home page of The Redwoods, an affordable senior housing facility in Mill Valley. Once you're on the home page, click the link that says “Watch Our Corona Virus Song.” It is uplifting, educational, and musical!



If you have any questions, please email me at [cevans@lesleystc.org](mailto:cevans@lesleystc.org).

**April 29, 2020**  
**UPDATE 10:00am**

**NEWS.** Later this week the public health officers of the counties of Alameda, Contra Costa, San Francisco, San Mateo, and Santa Clara will issue revised shelter-in-place orders that largely keep the current restrictions in place and extend them through May. The new order will include limited easing of specific restrictions for a small number of low-risk activities. Our population continues to be at high risk. The good news is that substantial progress has been made in slowing the spread of the Coronavirus. This has prevented local hospitals from being overwhelmed with COVID-19 cases and saved lives! It is tempting to want to relax our efforts, but at this stage it is critical to continue doing what we have been doing. Lifting restrictions prematurely could easily result in a surge of cases. Currently, testing capacity is limited and work on a vaccine is just beginning. As I've said before, this is a marathon, not a sprint. Who knew we would all become such great long distance runners.

**FACE COVERINGS.** A HUGE thank you to the vast majority of you who are wearing face coverings in compliance with the order from the Health Department. For those of you who might be forgetting to wear face coverings, this is a friendly reminder that in San Mateo County it is currently **MANDATORY** to wear a face covering whenever you are out of your apartment. (For the full legal order, including exceptions, go to: [smchealth.org/coronavirus](http://smchealth.org/coronavirus).) This legal order was issued under the authority of California Law. Not wearing a face covering is a misdemeanor crime. Violations can carry a fine up to \$1,000, imprisonment up to 90 days, or both. We are receiving complaints from residents that other residents are not wearing face coverings when they are out of their apartments. As staff, we can require residents to wear face coverings, but for enforcement the police will need to be involved. I truly hope that staff and residents are not put in the position of calling the police. All residents must wear face coverings everywhere on our properties, including apartment patios, building terraces and parking garages. The only time you are not required to wear a face covering at our properties is when you are alone in your apartment.

**STAY-AT-HOME ORDER.** The other legal order that is still in place is the stay-at-home order (aka shelter-in-place). You may only leave your apartment for essential services (getting food and necessary healthcare.) This means you cannot have social visitors in your apartment or gather in groups anywhere on our properties (including terraces and patios). Again, not complying with this legal order is a misdemeanor crime subject to a fine and imprisonment.

WE ARE ALL IN THIS TOGETHER. I feel that all of our residents are responsible people who realize that we are in this together. No one wants to be responsible for exposing anyone to the COVID-19 virus, or for spreading the COVID-19 virus at our properties. As seniors, our residents fall into the high-risk category. Our staff, and the majority of residents, continue to go above and beyond to minimize risk.

To date we have had no reported cases of COVID-19 at any of our properties. This is because staff and residents have been extremely careful. We must all continue to be vigilant. As we head into our 8<sup>th</sup> week of this pandemic, it may seem tempting to relax the rules, but this is the time to redouble our efforts to continue keeping this virus away from our vulnerable population. Remember that you can be asymptomatic and still be a carrier of COVID-19. Wearing your face covering, staying at home, washing your hands, and not touching your face are the best ways to continue to protect yourself, your neighbors, and our staff. We know that face coverings, social/physical distancing and hand washing *are* working to slow the spread!! Keep up the good work!!

BEST COURSE OF ACTION. For residents who are frustrated and upset by seeing other residents not following the rules about face coverings, staying at home, not receiving social visitors, etc., the best course of action for you is to ensure that *you* are wearing a face covering and staying at least *6 feet* away from these other residents. You can only control your own actions. *You* are safest if *you* continue to follow the rules. I know it is frustrating, but to lower your own anxiety level, it is the best course of action. (If you choose to call the police to report other residents, please call the local number and not 911, as 911 is only for emergencies.)

BOREDOM AND ANXIETY. This is a *tough* time, filled with fear, anxiety, and boredom. There aren't too many things within our control right now. Some suggestions that have been recommended by mental healthcare professionals to ease anxiety are below.

### Managing Corona Virus Anxiety

- Avoid excessive exposure to media coverage
- Practice self-care and relaxation techniques for daily stress relief
- Keep in contact with your loved ones via social media, texts, and phone calls
- Keep yourself busy: books, puzzles, television, music, journaling
- Accept that some anxiety and fear is normal. Fear and anxiety about a disease can be overwhelming and cause strong emotions.
- Be kind to yourself. Don't be hard on yourself and treat yourself and others with compassion. It's okay to not be okay during these tough times.
- You can only control your own actions. Let go of trying to control the actions or behaviors of others.
- Call the Senior Friendship line at 800-971-0016
- Call 211 for non-medical COVID-19 related questions

LESLEY TERRACE MEAL PROGRAM. As you have noticed in the supermarkets, food supplies have been disrupted by the pandemic. This is causing occasional substitutions and possible last minute

changes in the menus. We ask for your patience as we work with our suppliers to fill our orders as accurately as possible.

STATS. As of Monday, 4/27, San Mateo County had 1,099 cases of COVID-19 and 48 deaths.

*If you have any questions, please email me at [cevans@lesleysc.org](mailto:cevans@lesleysc.org).*



**April 21, 2020**  
**UPDATE 10:00AM**

Late Friday, April 17<sup>th</sup>, the Health Officer of San Mateo County issued a *new* order regarding face coverings. Enforcement of this order will begin at 8:00am on **Wednesday, April 22<sup>nd</sup>**. The intent of the order is to ensure that all people visiting or working at essential businesses wear a face covering to reduce the likelihood that they may transmit or receive the COVID-19 virus. The intent is also to ensure that people in close proximity to each other wear face coverings.

All members of the public must wear a face covering outside their home (i.e., your apartment) for certain activities and in places of business. The full text of the order can be found at the link below and you are encouraged to read it:

<https://cmo.smcgov.org/press-release/april-17-2020-health-officer-orders-face-coverings-public-workers>

Inside. For residents this means wearing a face covering in all common areas, hallways, terraces, elevators, stairwells, garages, etc. The same rule applies to staff, except when a staff person is alone and in a space not regularly visited by the public. Residents do not need to wear face coverings when they are alone in their apartments.

Outside. A face covering is *recommended* but not required while engaged in outdoor recreation such as walking, but you must still comply with social/physical distancing requirements. This includes maintaining at least six feet of separation from all other people to the greatest extent possible.

Driving. This order does not require any person to wear a face covering while driving alone. You must, however, wear a face covering when using buses, taxis, ride shares, etc.

Face Coverings. A face covering means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face. Examples include a scarf or bandana; a neck gaiter; a homemade covering made from a t-shirt, sweatshirt, or towel, held on with rubber bands or otherwise; or a face mask which need not be medical-grade.

Below is a link from the CDC showing how to make a face covering and additional information about how to wear and clean face coverings.

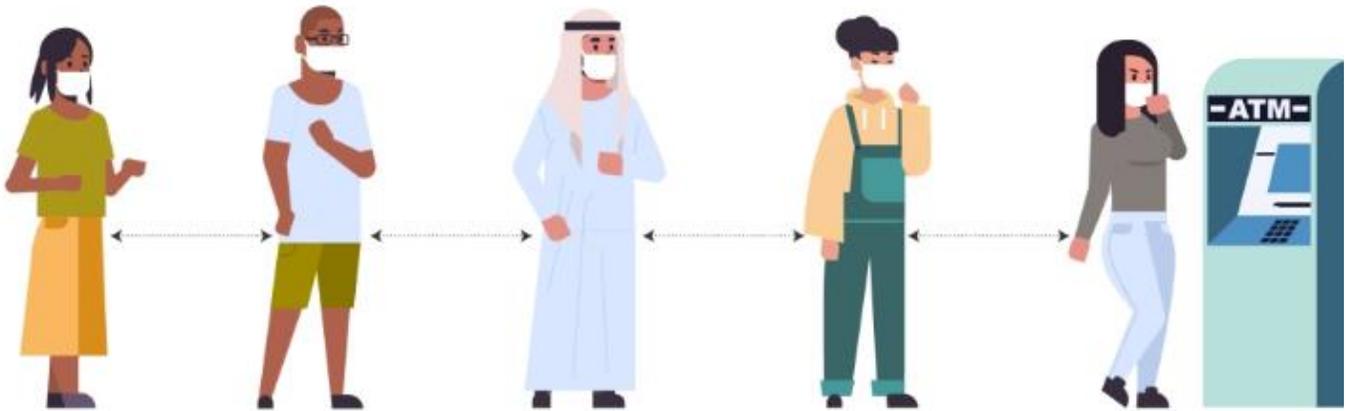
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

The link below is to a Youtube video showing how to make a simple face covering.

<https://www.youtube.com/watch?v=tPx1yqvJgf4>

### Social/Physical Distancing Reminder.

Maintain 6 feet of distance at all times if in public



COVID-19 Notices/Information/Health Orders. While it is considerate of residents to forward, drop off, and email copies of public announcements related to COVID-19, or verbally relate to staff these announcements, it is unnecessary. Please be assured that LSC is included on all applicable notification lists and receives up-to-the-minute updates from reliable sources, which are then promptly communicated to staff and residents as appropriate.

As we enter our 7th week of this crisis we all are experiencing times of boredom and frustration, but from all accounts “sheltering in place” is really working. Let’s continue to follow the guidelines and protect ourselves and others.

Stay safe everybody!

**April 16, 2020**  
**UPDATE 10:00am**

Marathon, not a sprint. On Tuesday, 4/14, Governor Newsom held a press conference that addressed the potential loosening of stay-at-home orders. He was not able to provide a timeline, but stated that

the current stay-at-home orders will continue for at least “the next few weeks.” At the same time, his office will follow indicators that may result in loosening stay-at-home orders in the future. These indicators include the ability to increase COVID-19 testing, the ability to protect vulnerable populations, the capacities of hospitals to handle surges, the development of treatment options, the impact of continued physical distancing, and the availability of supplies. The takeaway continues to be that this pandemic is a marathon, not a sprint. It will take time for life to return to some version of normal, but it will be a new normal. Lesley Senior Communities will follow whatever guidance Governor Newsom provides with respect to modifying stay-at-home orders. For now, nothing changes and the stay-at-home legal order remains in effect. I will continue to update you as we move along.

As of Tuesday, 4/14, San Mateo County had 747 confirmed cases of COVID-19 and 21 deaths. As of today, Lesley Senior Communities has no reported cases of COVID-19 at any of our buildings; however, we continue to make every effort to be prepared. If a resident or staff member is diagnosed with COVID-19, I will issue a memo with information and guidance.

Information continues to change rapidly from San Mateo County health officials. A surge in COVID-19 cases was expected by mid-April. Now they are saying that rather than a surge coming in April, a peak in the number COVID-19 cases will happen in mid-May. The projected peak is lower than initially thought, because staying at home (aka sheltering-in-place) appears to be slowing the spread of COVID-19. That is good news!

Feedback. We have received a lot of positive feedback from residents, which we really appreciate. We have also received some negative feedback, which is valuable to us too. I want to share with you some complaints we have received. They all raise good questions, so I wanted to address them for you. Having said that, please remember that residents will continue to experience inconveniences as a result of the COVID-19 pandemic. We are doing our best, but certain inconveniences cannot be avoided.

Face Masks for Staff. In my April 3<sup>rd</sup> update, I mentioned that Bay Area health officials released new guidance about face coverings. They *recommended* that when you leave your apartment to take care of *essential activities* (i.e., doctor appointments, grocery shopping or pharmacy visits) you should cover your nose and mouth with cloth. This prompted a question from a resident regarding face mask usage by staff. Due to the severe shortage of face masks, our staff wear face masks only when entering a resident’s apartment for an emergency work order, when delivering meals (at Lesley Terrace and Lesley Towers), or when meeting with residents if face-to-face interaction is needed. Staff are not required to wear face masks at any other time (i.e., in the offices or other areas in the buildings where work is discussed or performed.) If you are uncomfortable seeing staff without face masks, be sure to maintain physical distancing. In addition, because as a staff we work closely together, it will happen at times that we are less than six feet apart. You will not be affected as long as you yourself are avoiding close contact with anyone. Employees are screened daily, including temperature checks.

Again, the best way to protect yourself is to continue to do the following:

- Wash your hands thoroughly with soap and water for 20 seconds *frequently* throughout the day, and especially after you return to your apartment.
- Do not touch your eyes, nose or mouth. (A good rule is “no hands above your neck.”)
- Stay at home (aka shelter-in-place).

- Physical distancing - maintain a physical distance of 6 feet between you and other people.
- Use a cloth mask when you leave your apartment to take care of *essential activities*.

If you experience symptoms of COVID-19 (fever, dry cough, difficulty breathing), please contact your medical provider immediately and let your building's Administrator know.

Dirty Windows. We have received complaints that common area windows/glass doors appear smeared. In order to properly sanitize surfaces for the health and safety of residents and staff, the sanitizer we use must remain on the surfaces (in this case glass) for several minutes. The result is the smeared appearance. Unfortunately during this time, this cannot be helped.

No Hand Sanitizer. As you may be aware, there is currently a shortage of hand sanitizer. While we will try to continue providing hand sanitizer at the front entrances of our buildings, we had to remove it from one property due to continued theft. To be safe, residents who wish to use hand sanitizer when leaving their apartments should bring their own hand sanitizer with them when entering or exiting their buildings. (The Health Department requires that we provide hand sanitizer to employees only.)

Shorter Laundry Hours. Some of our properties have shortened laundry room hours. Signs are posted in the laundry rooms of the affected properties. I know this is frustrating, but it is necessary in order to maintain our daily sanitizing schedules. It will be less frustrating if you plan ahead carefully as to how long you will need for your wash cycles and dry cycles. Unfortunately, we cannot make exceptions.

Fewer Staff / Shorter Office Hours. Please continue to have patience with our staff. We are short-staffed due to many factors during this pandemic. Our staff is extremely loyal and dedicated. It is incredible how they are all rising to meet the challenges of daily life right now while also reporting for work and doing an amazing job. The pressure they are under to do their jobs in the midst of this pandemic is truly immense. Without them, we could not operate, so their health and safety is critical to protecting the health and safety of our residents. To continue to protect them and all of you, as of March 13<sup>th</sup> we ceased conducting applicant interviews and renting up vacant units in an effort to limit the number of outside people entering our buildings (applicants, movers, etc.) Incurring vacancy losses at this time is preferable to exposing staff/residents to potential preventable risk. To further reduce risk, office hours have been reduced and we are asking residents to call the office instead of coming in person.

Common Areas. Some residents are frustrated that the common areas are unavailable. In order to maintain our sanitizing schedules for your protection, the common areas must continue to be off limits. This doesn't mean you can't step outside of the building for a breath of fresh air, it just means you can't loiter in areas of the building that are not your apartment.

Tray Service Issues. (This applies only to Lesley Terrace.) We are continually working on ways to improve our tray service during this time. Please continue to submit suggestions. We will make every consideration we can within the limitations of the tray service model, which as you can imagine is not as flexible as the dining room service model.

So Many Scams. I have mentioned this before, but please be extra vigilant right now about scams. It is very sad, but unfortunately there are people out there who are zeroing in on seniors with scams during this scary time. Rule of thumb: never give out any personal information over the phone.

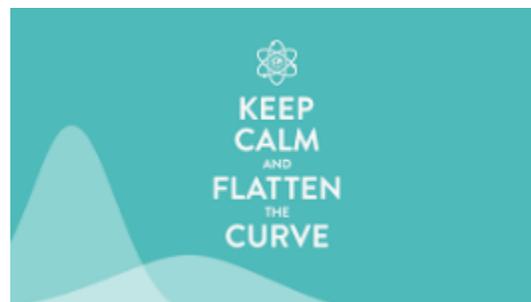
Smoking. We have received complaints from smokers who want to smoke at the properties during the stay-at-home order AND we have received complaints from non-smokers who are smelling second hand smoke at the properties and seeing cigarette butts littering the grounds. Per San Mateo County's Regulation of Smoking in and Around Multi-unit Residences, which applies to all multi-unit residences (i.e. condos, apartment buildings, etc.): *"Smoking is prohibited in all units and in any unenclosed and enclosed common area or any other area of a multi-family dwelling or multi-unit residence, and within 30 feet of any operable doorway, window, opening, or ventilation system (see section 4.97.030 in the ordinance for additional details)."*

In addition smoking is causing a maintenance problem at one of our buildings. Residents who are illegally smoking in the breezeways of our 12 story building in San Mateo, are disposing of their cigarette butts on the small roof outside of the main entrance on the ground floor. These butts get washed into the gutters when it rains, which then clogs the gutters and creates quite a mess. We have also received complaints that staff are not cleaning up these discarded cigarette butts fast enough. As you know, we are short staffed and are only able to address emergencies during this crisis. As time permits maintenance will remove the debris left from cigarettes. Smoking of any kind is a health and safety hazard, and is a direct violation of Lesley Senior Communities' Apartment House Rules and Regulations. Residents must not smoke on the properties. If you notice anyone smoking on your property please report it to the administrative staff.

Work Orders. We continue to receive complaints about work orders not being addressed. At this time, we are only able to address emergency work orders. Generally this means there is some sort of water leak, a clogged toilet, or an electrical issue that poses a threat to the health and safety of our residents.

After Hours Maintenance Calls. If you have an emergency after hours, absolutely call the emergency maintenance phone number. I would just ask that you use your judgment on whether the issue is something that can wait until the following workday. Again, emergencies are generally things like water leaks, clogged toilets or electrical in nature.

Thank you for taking the time to read this lengthy update. I value all of your feedback. With patience and compassion we will all get through this together. It will get better.



**April 8, 2020**  
**UPDATE 10:00am**

We are now in the fifth week of the Coronavirus pandemic and I want to thank all of our amazing residents and amazing staff! Because of your efforts we currently have no reported cases of COVID-19. Staff are doing a superior job of sanitizing the buildings, screening essential visitors, screening each other, and following all precautions and guidance given by the CDC and state and local health officials. Our residents are also carefully following all recommended guidelines. Even though it feels like this has gone on forever, now is not the time to take anything for granted. In order to continue protecting our community of residents and staff, we need to continue with all of our efforts. Continue sheltering-in-place, wash those hands, and don't touch your face!!

I try to provide current information as fast as I can, but below is a link that you can subscribe to that will also keep you current on local information:

San Mateo Emergency Operations Center <https://cmo.smcgov.org/eoc>

On Monday, San Mateo County Health Officer Dr. Scott Morrow issued new legal orders requiring persons who have tested positive for COVID-19 to isolate themselves and for the close contacts of persons who have tested positive to remain in quarantine for 14 days. It is hoped that these new orders will continue to help flatten the curve, with the goal of not overwhelming our medical system. At Lesley Senior Communities we are requesting that all residents returning from travel, extended stay with family or friends, or returning from an inpatient facility, self-quarantine for 14 days. As of Monday, April 6<sup>th</sup>, San Mateo County had reported 589 cases of COVID-19 and 21 deaths.

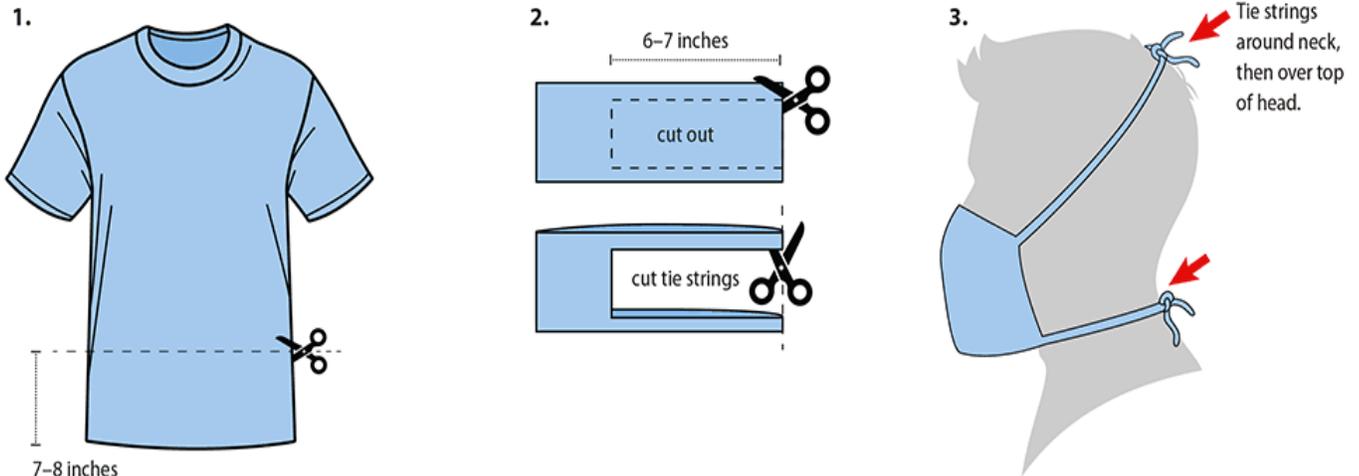
In my last update I mentioned the use of cloth masks when you leave your apartment to take care of essential activities (i.e., grocery store). Below is an example of how to create one out of a t-shirt. (Wash after each use.)

# Quick Cut T-shirt Face Covering (no sew method)

## Materials

- T-shirt
- Scissors

## Tutorial



Finally, sheltering-in-place can feel very lonely and isolating. The Institute on Aging has created a Friendship Line to help. If you are feeling anxiety or loneliness during this COVID-19 crisis, call them at 1-800-971-0016. They can provide a reassuring voice to help. They take calls from all over the Bay Area and are available 24 hours a day.

*Again, as of today, we have no reported cases of COVID-19 at any of our buildings; however, we continue to make every effort to be prepared. If a resident or staff member is diagnosed with COVID-19, I will issue an Urgent Memo with information and guidance.*

**April 3, 2020**  
**UPDATE – 10:00am**

As some of you may have heard, late yesterday afternoon Bay Area health officials released some new guidance about face coverings. It is now recommended that when you leave your apartments to take care of essential activities (i.e., doctor appointments, grocery shopping or pharmacy visits) you should cover your nose and mouth with cloth. They suggest using things like bandanas, t-shirts, fabric masks, neck scarves or other cloth materials that can be washed and used again. (Face coverings should be washed between uses.) Again, this guidance is recommended for when you leave your apartment.

Officials are *not* recommending that you use medical masks (N-95 or surgical masks), because there is a shortage of these and they must be preserved for our health care workers and first responders.

The best way to protect yourself is to continue to do the following:

- Wash your hands thoroughly with soap and water for 20 seconds *frequently* throughout the day, and especially after you return to your apartment.
- Don't touch your eyes, nose or mouth. (A good rule is "no hands above your neck.")
- Shelter-in-place.
- Social-distancing - maintain a physical distance of 6 feet between you and other people.



Here are some tips for when you go to the grocery store:

- If possible, make fewer trips to the store during the week
- Go during the special hours for seniors
- Make a list ahead of time to limit the amount of time at the store
- Wipe the handle of the grocery cart or basket with a sanitizing wipe
- Use hand sanitizer on your hands
- Don't touch your eyes, nose or mouth during your shopping trip
- Stay 6 feet away from other people
- Cover your mouth and nose with a cloth face covering

- Have your groceries packed in paper bags, not reusable bags
- Wash your hands as soon as you get home and again after you put your items away
- Don't touch your eyes, nose or throat even when you're at home

We continue to do the following:

- Sanitize high-contact surfaces at our buildings multiple times per day.
- Screen and temperature check all employees daily.
- Follow all guidance from the CDC and state and local officials.

While we do this, the best thing you can do for yourself and others is wash your hands and don't touch your face! The next two weeks will be challenging, but we're all in this together.

*As of today, we have no reported cases of COVID-19 at any of our buildings; however, we continue to make every effort to be prepared. If a resident or staff member is diagnosed with COVID-19, I will issue an Urgent Memo with information and guidance.*

**April 1, 2020**  
**UPDATE – 10:00am**

As we continue to navigate the course of the Coronavirus pandemic, and San Mateo County prepares for a *surge* in COVID-19 cases over the next 2-4 weeks, it is more important than ever to remain diligent. Our staff continues doing a heroic job following the evolving protocols of the CDC and state and local health officials, as well as continuing operations during this extremely stressful time, when they would rather be home with their families. I want to give tremendous thanks to each and every person on our incredible staff. I also want to thank all of our amazing residents *again* for your cooperation, support and patience.

Please continue to wash your hands frequently, disinfect surfaces in your apartments and shelter-in-place. As of today, we have no reported cases of COVID-19 at any of our buildings; however, we continue to make every effort to be prepared. If a resident or staff member is diagnosed with COVID-19, I will issue an Urgent Memo with information and guidance.

**Symptoms.** To “slow the spread,” and help avoid overwhelming our San Mateo County healthcare system's capacity, I am reminding all of you to pay close attention to your health. As I have mentioned in previous memos, if you experience symptoms of COVID-19 (fever above 99.5 degrees, dry cough, difficulty breathing), you should *immediately* contact your medical provider and then *alert* the front office. This will help us with containment measures. If you *aren't* experiencing symptoms, you must remember that you may still be a carrier. For the health and safety of those around you, continue to shelter-in-place.

**Shelter-in-Place Questions.** Some residents have had questions about the Shelter-in-Place Legal Order issued by Governor Newsom. This legal order is in effect until further notice (definitely through the entire month of April) and is enforceable by law. What does shelter-in-place mean? It means you should not leave your apartment except to get essential supplies, check mail, do laundry, or go to the doctor. You should also not allow social visitors into your apartment. When you check your mail or do your laundry, you should return to your apartment immediately. You should not linger or “hang out” in any areas of the building that are not your apartment. If you see other residents doing this, your best course of action is to maintain social distancing and return to your apartment immediately. Social distancing means you maintain a 6-foot distance from others. You may go outside for fresh air, but always remain 6-feet away from other people. When you return to the building, go directly back to your apartment and wash your hands.

**Inconveniences.** During this period of time, residents will experience inconveniences. In order to maintain our schedule of sanitizing high-touch surfaces, common areas continue to remain off limits. In addition, laundry-room days/hours have been shortened, office hours have been reduced, and only emergency work orders are being addressed. I know these inconveniences can be frustrating, but they are an unfortunate necessity now. I continue to be impressed with how all of our residents are handling things during this very difficult time.

**SCAMS.** Beware of scams targeting seniors! Never give out any personal information over the phone or through email. (The IRS will never call and ask for your personal information.) When in doubt about a person or organization that is offering to help you, consult with your family or trusted friends before doing anything.



**March 25, 2020**  
**UPDATE – 11:00am**

We are now in the third week of the Coronavirus pandemic. Thank you all for your patience and cooperation! Residents and staff are handling this extremely well, given the circumstances. As of today, we have had no reported cases of COVID-19 at any of our properties. We continue to follow the evolving protocols from the CDC, federal, state and local officials. Below are some updates we have provided to our residents.

**Self-isolating.** Governor Newsom's legal shelter-in-place order continues to be in effect and is expected to last eight weeks or more. How does this affect LSC's residents? It means that residents must stay in their apartments unless they are accessing *essential services* such as pharmacies, grocery stores and banks. Residents may go outside, go to the grocery store, walk their dog – as long as they practice social distancing (keep 6 feet apart from other people). Residents may not loiter in the common areas of their buildings (areas that are not your apartment). This is very important. Please contact office staff via telephone or email only. Remember that even if you don't have any symptoms of COVID-19, you might be a carrier.

**Update on visitors.** We continue to rely on each of you not to invite in friends from outside your building for social visits. Please do not socialize with other residents in your apartment unless it is one person and you remain 6 feet apart. Anyone who has to bring you food, supplies, or medications should go directly to your apartment, make the delivery, and leave quickly. We encourage you to call your friends and family to visit socially over the telephone.

**Traveling.** Residents who **have traveled** in the last 14 days, please contact the front office to let them know. Tell them if you have had any COVID-19 symptoms (cough, fever, difficulty breathing.) If you are **planning to travel**, please let the front office know when you will be traveling. **Upon your return, you will be required to self-quarantine for 14 days.** You will also need disposable gloves and sanitary wipes to wipe down your luggage. After you wipe it down, let it dry for several minutes before entering the building. Please plan ahead so that you will have supplies, food, medications, etc., when you return.

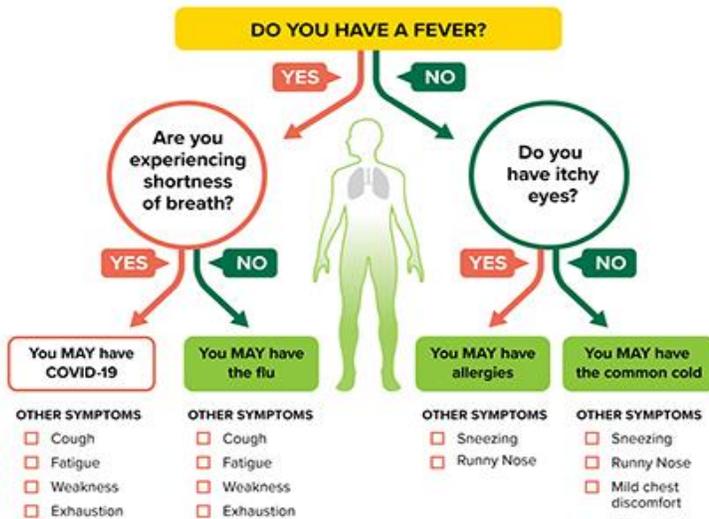
**Update on work orders.** Only emergency work orders will be addressed until further notice. Generally, this means water is leaking somewhere, a toilet is overflowing, or there is an electrical issue that poses a threat. I know it is frustrating to wait, but we are short-staffed during this crisis and appreciate your understanding.

**Staff and essential outside vendors.** All outside essential vendors are required to sign in and out. All staff and outside essential vendors are screened daily, including temperature readings. This is to further reduce the risk of exposure to our staff and residents. Working hours for some staff have been reduced for the same reason.

**Flu vs. Allergies vs. COVID-19.** Attached to this memo is a flow chart that can help you assess symptoms you may be feeling. Please take a look. It is a pretty good tool.

Please keep up the great work! Maintain social-distancing! Wash your hands! Call your doctor if you experience coughing, fever, difficulty breathing! And then notify your Administrator! The entire population of Lesley Senior Communities falls into the high-risk category, so we all have to do our best to protect each other! Thank you!!!

## Flu vs. Allergies vs. COVID-19



These are **COMMON SYMPTOMS**,  
which may vary from person to person.  
Only a doctor can give you a diagnosis.

[uab.edu/coronavirus](http://uab.edu/coronavirus)

**UAB MEDICINE**  
The University of Alabama at Birmingham

**March 16, 2020**  
**UPDATE – 12:03pm**

The Public Health Officer of San Mateo County has announced a legal order directing all residents to shelter at home for three weeks, beginning March 17<sup>th</sup>. The order limits activity, travel and business functions to only the most essential needs. The order defines “essential activities” as those necessary for the health and safety of individuals and their families (i.e., trips out for food and other supplies and medications, if necessary.)

This is NOT a quarantine; however, residents are now being asked not to have any visitors from outside the properties. LSC staff will continue to be on-site for emergencies, but please have patience, as we are short staffed at this time.

There have been no reported cases of COVID-19 at any of our properties, but we want to continue to be diligent and use an abundance of caution.

Please continue to:

15. Wash hands frequently
16. Maintain social distancing (3-6 feet)
17. Avoid touching eyes and mouth

If you experience symptoms of COVID-19, please call your doctor and let the Administrator know.

**March 16, 2020**

**UPDATE**

At Governor Newsom's direction, LSC has instructed all residents to self-isolate. All common areas have been closed. In addition, staff over 65, or staff with compromising medical issues, have been instructed to stay home from work and self-isolate. Employees or residents who experience any COVID-19 symptoms (cough, fever, difficulty breathing) have been instructed to call their doctor immediately and self-isolate. Lesley Terrace's Meal Program has instituted mandatory tray service, free of charge. The Assisted Living Facility has been closed to ALL visitors, except for medical personnel. All other residents have been advised to refrain from inviting visitors to their properties. Residents have also been advised to contact the main offices via phone, as opposed to going to the front desks. Only emergency work orders will be addressed until further notice. A quarantine is NOT in effect at this time.

There have been no reported cases of COVID-19 at any of our properties.

**March 12, 2020**

**Lesley Senior Communities Response to COVID-19 (coronavirus)**

Our highest priority is protecting the health and well-being of our residents and employees. To that end, Lesley Senior Communities is following guidance from the Centers for Disease Control and Prevention (CDC) and monitoring the CDC for news and developments related to COVID-19 (coronavirus). The immediate health risk for the general public is low; however we are expanding our preventative actions because our residents are part of a more vulnerable population (those including older adults and people with serious chronic medical conditions like heart disease, diabetes and lung disease). Please note that at this time, there have been no reported cases of COVID-19 at any of our properties. We want to thank everyone for their cooperation and patience.

We are currently following the guidelines below, but these may change as we monitor the situation:

- All staff and residents should wash their hands frequently throughout the day. The rule of thumb is to lather and scrub for as long as it takes to sing "Happy Birthday" twice in a row.
- The janitorial/maintenance staff are sanitizing frequently touched surfaces at least three times per day, including doorknobs, elevator buttons, faucets and handrails.
- The janitorial/maintenance staff are increasing the cleaning of high-traffic common areas such as dining rooms and activity rooms.
- We are cancelling Community Forums and all other group activities until further notice. Our Activities Coordinator, Annie Tyo, will be available for more individualized activities with residents one-on-one who are not exhibiting any symptoms.
- The Lesley Terrace meal program will continue to gather in the dining room for meals as usual. Should it become necessary, we will transition to tray service at no cost. We are increasing the distance between tables and encourage residents to keep space between themselves and others during meals.

- We are asking all visitors to enter each building through the main entrance, where the front desk staff will ask them to wash their hands and/or utilize available hand sanitizer whenever they enter or exit the premises.
- We have set up an area at the front entrances of Lesley Terrace and Lesley Towers for visitors and family, in addition to vendors and caregivers, to sign in 24/7 to document who is entering and exiting the building.
- We strongly advise residents to cancel or postpone upcoming travel. Avoid cruise travel.
- Those diagnosed with COVID-19 or those who have reason to believe that they or someone in their household has been exposed to COVID-19 are prohibited from entering the properties.

Other preventative measures for everyone to adopt:

- Stop handshaking – use other noncontact methods of greeting.
- Create habits and reminders to avoid touching your face and cover coughs and sneezes.
- Increase ventilation by opening windows.
- Take every day precautions to keep space between yourself and others.
- Mini-marts are closed.
- Do not sit in the common area lounges, or reception areas.
- Do not linger in any common areas, including the garage.
- Pick up mail and return directly to your apartment.
- Tables are removed from laundry rooms. Residents must put their clothes in their laundry baskets and fold them in their apartments.
- Do not invite guests to the building. Family or caregivers should sign in and go directly to the resident apartment, and leave the premises as soon as they are done.

Watch for symptoms and emergency warning signs:

- Pay attention to potential COVID-19 symptoms including fever, cough, and shortness of breath. If you feel like you are developing symptoms, call your doctor.
- If you develop emergency warning signs for COVID-19 get medical attention immediately. In adults, emergency warning signs include:
  - Difficulty breathing or shortness of breath
  - Persistent pain or pressure in the chest
  - New confusion or inability to be alert
  - Bluish lips or face

If a resident(s) contracts COVID-19, he or she will be taken to the hospital. At that time, the building may be put under quarantine by the San Mateo County Public Health Department. During a quarantine staff and some services may be reduced. There will be inconveniences for residents.

- Residents will not be permitted to come to the common areas or leave the property.
- Residents will have to stay in their apartments and not visit other apartments.
- Use of the laundry rooms will be limited.
- Visitors from outside will be restricted as necessary.
- Residents cannot drive cars in or out of the garage.
- When possible Staff members will deliver mail and packages.

- The Dining Room will be closed. Tray service will be provided.
- Only emergency work orders will be completed.
- The staff will continue to sanitize and disinfect elevators and all common areas.

For more information, please visit the CDC website:

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

We will continue to provide updates, but if you have an urgent question, please contact Catherine Evans, Executive Director, at her email address: [cevans@lesleysc.org](mailto:cevans@lesleysc.org)